

Valley Fire District Board of Trustees Regular Meeting

November 10, 2016

The regular meeting of the Valley Fire District Board was held on Thursday, November 10, 2016 at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

Board Members	Fire Department	Fire Clerk	Legal Counsel
Amy Anderson, Chair	Chief Charlie Riedel	Catherine Anson	Ed Pullekins
Daniel Schneider	Assistant Chief Dave Morehouse		
Richard Slocum	Lieutenant Scott Duber		
	Lieutenant Mike Packard		

Guest: Council Member Ron Fenn, Village of Boston Heights

The regular board meeting of the Valley Fire District was called to order by Chair Anderson at 5:34 PM.

The chair opened the meeting by offering congratulations to the Woodridge High School Boys and Girls Varsity Cross Country team in finishing first place in the State Championship and appreciation for the presence of Valley Fire by Chief Riedel, Joe McVey, and Steven Soblosky.

Approval of Minutes:

Motion by Slocum, seconded by Schneider to approve minutes of the October 13, 2016 meeting.

Voting: All Yes

[20161111-01]

Appropriations: Transfers

FUND	NAME	FROM	TO
1000-110-211	Clerk-OPERS		130.00
1000-200-211	Fire-OPERS	130.00	
1000-110-212	Clerk-Social Security		160.00
1000-200-211	Fire-OPERS	160.00	
1000-110-213	Clerk-Medicare		60.00
1000-200-211	Fire-OPERS	60.00	
1000-220-380	Insurance		10,578
1000-220-349	Other-Communications	3,000	
1000-110-360	LifeForce	3,000	
1000-220-590	Other-Clothing	3,000	
1000-110-353	Natural Gas	1,578	
1000-110-323	Copier Lease		227
1000-110-353	Natural Gas	227	

Motion by Slocum, seconded by Schneider to approve appropriation transfers. Voting: All Yes

[20161111-02]

Transfers: None

Purchase Orders:

BC Super Blanket

PO#	ACCOUNT	NAME	AMOUNT
101-16	1000-220-380	Insurance	26,631.00
102-16	1000-220-349	Dispatch	33,066.00
103-16	1000-220-341	Telephone	305.00
104-16	1000-290-490	Other-Direct TV	185.00
105-16	1000-220-400	Supplies-Safety Equipment	1200.00
106-16	1000-110-323	Copier Lease	227.00

Motion by Slocum, seconded by Schneider to approve purchase orders. Voting: All Yes

[20161111-03]

Bank Reconciliation: Motion by Slocum, seconded by Schneider to approve the bank reconciliation.
Voting: All Yes [20161111-04]

Approval of Payroll: Motion by Slocum, seconded by Schneider to approve the payroll. Voting: All Yes [20161111-05]

Approval for Payment of Bills: Motion by Slocum, seconded by Schneider to approve the payment of bills. Voting: All Yes [20161111-06]

Business:

- **Financials**
- **Life Force Closures:** Motion by Slocum, seconded by Schneider to accept the closures. All Yes [20161111-07]
- **Policy Update:** Riedel reported that review work had been put on hold due to work on grant applications and other administrative tasks.
- **Lease agreement for purchase of new equipment:** the board reviewed the two lease agreements (a five-year agreement from TCF and a seven-year agreement from Huntington) for the purchase of a new squad. The board tabled this discussion until next month in order to review the 15-year capital projections. The board requested that the clerk obtain ten year lease options from the two companies.
- **Board member terms:** Schneider's term expires at the end of year. The reappointment request is on the agenda for the upcoming Peninsula Village meeting.
- **Authorize Charles Harris & Associates to write annual report footnotes at the request of the clerk.**
Motion by Slocum, seconded by Schneider to approve the agreement with Charles Harris & Associates. Voting: All Yes [20161111-08]
- **Resolution to accept amounts and rates from County Auditor:**
Motion by Slocum, seconded by Schneider to accept the amounts and rates from the County Auditor. Voting: All Yes [20161111-09]

Reports:

RIEDEL:

- There are two grants opportunities coming due soon, one at the end of the week and one January 6. We plan to submit to both of them. We'll ask for support for radios for the January due date.
- Representatives from the Park District stopped by this month to look over building in terms of windows and paint.

ANDERSON:

- Has continued the conversations with Jason Dotson and others regarding needs of the fire district.
- Expressed displeasure at the late delivery of the levy notices and the weak explanation for that lateness.

DUBER:

- We now have 3 new swift water technicians certified and are ready to respond. Training activities will continue in collaboration with the county.

PULLEKINS:

- Is looking into whether the new changes, effective December 1, 2016, to the Fair Labor Standards Act will affect any personnel at the District, in particular the ability for the clerk to remain in a salaried position.

Adjournment

There being no further business, Slocum motioned to adjourn the meeting at 6:33 PM.

Respectfully submitted,

Catherine Anson, Clerk

Amy Anderson, Chair