

**Valley Fire District Board of Trustees Regular Meeting**

**December 8, 2016**

The regular meeting of the Valley Fire District Board was held on Thursday, December 8, 2016 at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

<b>Board Members</b>	<b>Fire Department</b>	<b>Fire Clerk</b>	<b>Legal Counsel</b>
Amy Anderson, Chair	Asst. Chief Dave Morehouse	Catherine Anson	Ed Pullekins
Daniel Schneider	Lieutenant Scott Duber		
Richard Slocum			

Guests: Council Members Ron Fenn and Heather Davis, Village of Boston Heights

The regular board meeting of the Valley Fire District was called to order by Chair Anderson at 5:34 PM.

The board expressed condolences to Chief Riedel on the recent passing of his uncle and aunt.

**Approval of Minutes:**

Motion by Slocum, seconded by Schneider to approve minutes of the November 10, 2016 meeting with minor corrections. Voting: All Yes [20161208-01]

**Appropriations: Transfers**

FUND	NAME	FROM	TO
<b>1000-220-100</b>	<b>Salaries</b>	<b>10,662.00</b>	
1000-110-313	UAN Fees		250.50
1000-110-500	Other		2205.00
1000-220-311	Legal Fees		2462.50
1000-220-323	Repairs & Maintenance		2420.00
1000-220-341	Telephone		240.00
1000-220-349	Other Comm.		2834.00
1000-220-400	Supplies/Materials-Safety		250.00

Motion by Slocum, seconded by Schneider to approve appropriation transfers. Voting: All Yes [20161208-02]

**Interfund Transfers:** None

**Purchase Orders:**

**BC Super Blanket**

PO#	ACCOUNT	NAME	AMOUNT
74-2016	1000-110-313	UAN Fees	762.00
75-2016	1000-110-353	Natural Gas	166.00
76-2016	1000-110-360	Life Force	1660.00
77-2016	1000-110-500	Other	2205.00
78-2016	1000-220-311	Legal Fees	6312.50
79-2016	1000-220-341	Telephone	513.00
80-2016	1000-220-349	Other Communications	3384.00
81-2016	1000-220-400	Supplies/Materials-Safety	1255.00
82-2016	1000-220-323	Repairs & Maintenance	2461.00
83-2016	4901-760-750	Motor Vehicles	17,608.87

Motion by Slocum, seconded by Schneider to approve purchase orders. Voting: All Yes [20161208-03]

**Bank Reconciliation:** Motion by Slocum, seconded by Schneider to approve the bank reconciliation. Voting: All Yes [20161208-04]

**Approval of Payroll:** Motion by Slocum, seconded by Schneider to approve the payroll. Voting: All Yes [20161208-05]

**Approval for Payment of Bills:** Motion by Slocum, seconded by Schneider to approve the payment of bills. Voting: All Yes [20161208-06]

**Business:**

- **Financials**
- **Life Force Closures:** Motion by Slocum, seconded by Schneider to accept the closures. All Yes [20161208-07]
- **Policy Update:** The board has not received by email the material completed prior to the last meeting and requested that it be sent as soon as possible.
- **Budget for Next Year:** Slocum and Anson will work on a draft budget for Fiscal Year 2017 this month for presentation to the board.
- **Lease Agreement for Purchase of New Equipment:** Slocum motioned for acceptance of the 7-year Huntington loan but other board members expressed reluctance to purchase the vehicle until more VBH contract funds were received. This decision was tabled for a future meeting. Anderson requested that Morehouse get information on how long the seller will hold the demo squad before selling it to someone else.
- **Purchase of the Ford Excursion from VBH:** Riedel circulated prior to the meeting the request for bids from VBH for the purchase of the vehicle. Motion by Slocum, seconded by Schneider to put in a sealed bid of \$12,000 for the vehicle. Voting: All Yes [20161208-08]
- **Board member terms:** Peninsula Village reappointed Schneider to serve as member of the VFD Board of Trustees. Term dates are as follows:
  - Amy Anderson (appointed by Boston Township): term expires December 31, 2018
  - Daniel Schneider (appointed by Peninsula Village): term expires December 31, 2019
  - Richard Slocum (at-large member): term expires December 31, 2017
- **2017 Meetings:** At the request of the clerk, the board agreed hold regular meetings on the third Monday of each month at 5:30 PM for 2017. This will move the monthly pay date to the second Tuesday of each month beginning in January 2017.
- **Reappointment of Clerk:** Motion by Slocum, seconded by Schneider to reappoint Catherine Anson as Clerk. Voting: All Yes [20161208-09]
- **FLSA on hold:** The discussion on the changes to the Fair Labor and Standards Act due to take effect December 1, 2016 has been put on hold pending a preliminary injunction.
- **Expiration of Operating Levy:** The 6.3 mil operating levy for the VFD expires next year. The board agreed to plan for placing the levy on the ballot in spring.

**Reports:**

**Morehouse:**

- Requested a two month leave of absence for medical reasons beginning December 14. The board respectfully denied the request. Motion by Slocum, seconded by Schneider to continue full salary in recognition of his length of service and quality of service to the VFD. Voting: All Yes [20161208-10]
- Reported on several significant calls over the last month including two truck fires, a shooting, and a death.

**Anderson:**

- Has been working on the annual Share a Christmas and the VFD will participate as usual.
- Arranged for a \$40,000 donation from Paul and Marsha Sergi to assist with the replacement and/or upgrade of radios for the district.

**Adjournment**

There being no further business, Slocum motioned to adjourn the meeting at 6:58 PM.

Respectfully submitted,

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Catherine Anson, Clerk

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Amy Anderson, Chair