

Valley Fire District Board of Trustees Special Meeting

December 15, 2016

The special meeting of the Valley Fire District Board was held on Thursday, December 15, 2016 at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

Board Members

Amy Anderson, Chair
Daniel Schneider
Richard Slocum

Fire Department

Chief Charlie Riedel

Executive Session 1:

Motion to enter into executive session for personnel issues by Slocum and seconded by Schneider.

Anderson – yes
Schneider – yes
Slocum – yes

Motion to return to regular session at 8:26 AM by Slocum and seconded by Schneider.

Anderson – yes
Schneider – yes
Slocum – yes

Purchase of the squad:

Discussion on purchasing the demo squad that has been previously discussed by the board. Riedel stated that he thought we had agreed to purchase the squad when we authorized the fiscal officer to explore loan options. Anderson and Slocum noted that despite the expressed interest, there was no board approved resolution to spend any money on the squad. Riedel apologized and stated that this was his fault. \$4600 had been expended for lettering and striping the vehicle, and this would be lost if the board chose not to purchase the squad. All board members expressed dissatisfaction that we were put in a position of either immediately purchasing the vehicle or losing the money committed.

The proposed squad is a discounted demo unit that has about 4000 miles on it, and would be available much sooner than if we needed to order one.

At the request of the board, Riedel presented an estimate to repair the 1997 Horton squad so the board could compare this to the cost of a new squad. The cost was \$70,000 which was determined by the following breakdown: New equipment - \$30k, radiator and engine repairs - \$3k, new lights - \$10k, electrical system repairs - \$8k, brakes & tires - \$4k, Air suspension repair - \$3k, body repair & paint - \$10k.

Slocum reviewed the capital budget for the next 5 – 10 years including amounts to be contributed by Village of Boston Heights and from the capital levy. Over the next 5 years, the department will have approximately \$780,000 for capital expenditures including a squad replacement as well as engine and tanker replacements within 3 – 4 years.

Anderson questioned the invoice for 2 cots that was presented by Riedel along with the squad invoice. She indicated that she thought that the squad came equipped with a cot. Riedel said that the new squad did not have a cot. And one of the two cots we have now is old and in need of extensive repair or replacement. The purchase of the squad and two cots will leave the department with 3 fully outfitted squads with the possible exception of an AED for the new squad. Riedel indicated that he would try to get one donated by one of the hospitals before looking to purchase. These cost about \$15,000 new. Further discussion on the topic was tabled until later in the meeting.

At the request of Anderson, Riedel reviewed what has been spent on radios to date. 5 new radios were purchased for \$2752 each for a total of \$13,760. We have gotten 26 older radios from Richfield for free, and expect to get 4 or 5 more from Copley for free. We already had some that were usable. It will cost about \$19,000 to re-band the older radios. This will leave us with about 45 radios that will work on the new system. In order to upgrade some of the older units, Riedel reported that we needed to purchase a version of radio software for about \$4,000. This needs to be done before the end of the year.

We will also need to purchase some charging stations and batteries because the older and newer radios have different batteries and charging stations.

Riedel also said that as the older radios broke, we could use the parts to keep the others working, reducing the need for and delaying the purchase of new radios. If new radios were purchased for the entire department, the cost would be about \$170,000.

Anderson asked Riedel for copies of paid bills for radio related expenditures so we could submit them to Paul and Marsha Sergi, who have generously offered to cover up to \$40,000 in radio costs.

Anderson asked Riedel to take steps to time the activation/conversion of the radios to avoid additional charges. Motion by Slocum and seconded by Schneider to authorize Riedel up to \$4,000 to purchase the software. Anderson – yes, Schneider – yes, Slocum – yes. **[20161215-01]**

Anderson excused Riedel to attend a telephone conference regarding the county wide plans to upgrade emergency responder radios.

Temporary Appropriations:

Anderson passed out the proposed temporary appropriations as for 2017 that were calculated by Clerk Anson. This was essentially what we spent in the first 3 months of 2016 with a small increase. Motion by Slocum and seconded by Schneider to accept the appropriations as submitted. Anderson – yes, Schneider – yes, Slocum – yes. **[20161215-02]**

PROPOSED FIRST QUARTER TEMPORARY APPROPRIATIONS

FUND 1000 - GENERAL

110	Administrative				
1000	110	112	Clerk's Salary	3,000	
1000	110	150	Compensation of Board Members	1,350	
1000	110	211	OPERS	400	
1000	110	212	Social Security	450	
1000	110	213	Medicare	200	
1000	110	312	Auditing Services	0	
1000	110	313	UAN Fees	800	
1000	110	314	Property Tax Collection Fees	3,000	
1000	110	315	Election Expenses	150	
1000	110	323	Copier maintenance	600	
1000	110	342	Postage	100	
1000	110	351	Electricity	1,500	
1000	110	353	Natural Gas	1,800	
1000	110	360	Contracted Services/LifeForce	2,000	
1000	110	500	Other (Bank Fees; FFCC)	3,000	
			Total Administrative		18,350
220	Fire Services				
1000	220	100	Payroll	100,000	
1000	220	211	OPERS	1,600	
1000	220	212	Social Security	5,000	
1000	220	213	Medicare	1,200	
1000	220	214	Volunteer Dependent Fund	0	
1000	220	230	Worker's Comp	300	
1000	220	311	Accounting/Legal Fees	300	
1000	220	318	Outside Training Safer Grant	0	
1000	220	323	Vehicle Repairs and Maintenance	6,000	
1000	220	341	Telephone/Pagers	2,000	
1000	220	349	Communications	0	
1000	220	380	Insurance/Bonding	7,000	
1000	220	400	Emergency Supplies and Materials	4,500	
1000	220	420	Operating Supplies: Fuel	2,000	
1000	220	590	Other Expenses: Clothing	300	
			Total Fire Services		130,200
290	Other				
1000	290	410	Office Supplies	200	
1000	290	420	Operating Supplies	800	
1000	290	430	Small Tools	100	
			Other Supplies/Materials (Terry		
1000	290	490	Lumber/BEI)	700	
1000	290	500	Other (Dues/Distillata/Direct TV)	5,000	
			Total Other		6,800
			TOTAL GENERAL FUND		155,350

FUND 4901 - CAPITAL IMPROVEMENTS

220	Fire Services				
4901	220	314	Property Tax Collection Fees	0	
4901	220	315	Election Expenses	0	
			Total Fire Services		0

760	Capital Outlay				
4901	760	720	Buildings	0	
4901	760	730	Improvement of Site	0	
4901	760	740	Machinery, Equipment, Furniture	40,000	
4901	760	750	Motor Vehicles	20,000	
4901	760	790	Other	0	
			Total Capital Outlay		60,000
			TOTAL CAPITAL IMPROVEMENT FUNDS		60,000

Continuation of Discussion on purchase of squad:

Discussion returned to the purchase of the squad. Motion by Slocum and seconded by Schneider to purchase the squad from Penncare invoice number A14646 at a total of \$156,776.00. Anderson – yes, Schneider – yes, Slocum – yes. **[20161215-03]**

Discussion on the purchase of cots for the squads. Motion by Slocum and seconded by Schneider to purchase two cots from Penncare as described in quote #46442 Anderson – yes, Schneider – yes, Slocum – yes. **[20161215-04]**

Motion by Slocum and seconded by Schneider to authorize the fiscal officer to contact Huntington Bank to obtain a loan in the amount of \$200,000.00 to purchase the squad, cots and related items necessary for outfitting the new squad. Anderson – yes, Schneider – yes, Slocum – yes. **[20161215-05]**

Discussion returned to radios. Riedel returned from the teleconference and gave the board an update. Richfield was working on the tower and this was expected to be up and running in February. The county plans to have everything up and running by September. Valley can come online any time between February and September, and in a phased manner. Anderson again asked Riedel to make sure he timed the upgrades and cutover to avoid extra charges.

Executive Session 2:

Motion to enter into executive session at 9:30 AM for personnel issues by Slocum and seconded by Schneider.

Anderson – yes
Schneider – yes
Slocum – yes

Motion to return to regular session at 10:00 AM by Slocum and seconded by Schneider.

Anderson – yes
Schneider – yes
Slocum – yes

Adjournment

There being no further business, Slocum motioned to adjourn the meeting at 10:00 AM.

Respectfully submitted,

Catherine Anson, Clerk

Amy Anderson, Chair