

Valley Fire District Board of Trustees Regular Meeting

**March 20, 2017
REGULAR MEETING**

The regular meeting of the Valley Fire District Board was held on Monday, March 20, 2017 at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

| | | | |
|----------------------|----------------------------|-------------------|----------------------|
| Board Members | Fire Department | Fire Clerk | Legal Counsel |
| Amy Anderson, Chair | Chief Charlie Riedel | Catherine Anson | Ed Pullekens |
| Daniel Schneider | Asst. Chief Dave Morehouse | | |
| Richard Slocum | Lieutenant Scott Duber | | |
| | Lieutenant Mike Packard | | |

Guest: Council Member Ron Fenn, Village of Boston Heights

The regular board meeting of the Valley Fire District was called to order by Chair Anderson at 5:30 PM.

Approval of Minutes:

Motion by Slocum, seconded by Schneider to approve minutes of the February 20, 2017 regular meeting. Voting: All Yes **[20170320-01]**

Appropriations Reallocations:

| FUND | NAME | FROM | TO |
|---------------------|-----------------------------|---------------|--------|
| 1000-220-100 | Salaries | 79.00 | |
| 1000-220-212 | Social Security | | 79.00 |
| 1000-220-380 | Insurance | 990.00 | |
| 1000-110-323 | Repairs & Maintenance | | 50.00 |
| 1000-220-341 | Telephone | | 450.00 |
| 1000-220-590 | Clothing | | 65.00 |
| 1000-290-490 | Other: Supplies & Materials | | 425.00 |

Motion by Slocum, seconded by Schneider to approve reallocations of appropriations. Voting: All Yes **[20170320-02]**

Purchase Orders:

Regular POs

| PO# | ACCOUNT | VENDOR | \$AMOUNT |
|---------|--------------|-------------|----------|
| 16-2017 | 1000-110-351 | Ohio Edison | 450.00 |
| 17-2017 | 1000-290-490 | Distillata | 100.00 |

BC Super Blanket

| PO# | ACCOUNT | NAME | \$AMOUNT |
|---------|--------------|----------------------------|----------|
| 18-2017 | 1000-110-342 | Postage | 49.00 |
| 19-2017 | 1000-220-380 | Insurance | 711.47 |
| 20-2017 | 1000-290-500 | Other | 2500.00 |
| 21-2017 | 1000-220-341 | Telephone | 450.00 |
| 22-2017 | 1000-220-590 | Other Expenses | 65.00 |
| 23-2017 | 1000-290-490 | Other-Supplies & Materials | 425.00 |
| 24-2017 | 1000-110-323 | Repairs & Maintenance | 50.00 |

Motion by Slocum, seconded by Schneider to approve purchase orders. Voting: All Yes **[20170320-03]**

Bank Reconciliation: Motion by Slocum, seconded by Schneider to approve the bank reconciliation. Voting: All Yes **[20170320-04]**

Approval of Payroll: Motion by Slocum, seconded by Schneider to approve the payroll. Voting: All Yes **[20170320-05]**

Approval for Payment of Bills: Motion by Slocum, seconded by Schneider to approve the payment of bills. Voting: All Yes **[20170320-06]**

Business:

- **Financials**
- **Life Force Closures:** Motion by Slocum, seconded by Schneider to accept the closures. All Yes [20170320-07]
- **Policy Update:** Riedel is currently working on social media and texting policy and is working with our insurance company to ensure compliance with state law.
- **Develop Assets Inventory with Maintenance Schedule:** Yost is continuing to work on this and update as needed.
- **Sale of old squad:** Our account with GovDeals has expired and Riedel is updating our account.
- **Sunshine Law Requirement:** The VFD is currently out of compliance in regards to the required Sunshine Law training as published in the Akron Beacon Journal, although several members of the board have such training. The training taken by board members was not specifically linked to the VFD and therefore is not recognized by the state. Anderson will complete online training under the VFD next week to bring us into compliance.

Reports:

Riedel:

- We've received an official return to work statement for Morehouse's doctor.
- We were denied the grant for radios submitted with Richfield. We thought we had a strong proposal but the state indicated that funds were exhausted.
- We haven't scheduled any ski shifts in three weeks.

Packard:

- Our grant proposal to Firehouse Subs was denied. We plan to apply again.
- Morehouse is featured in an article on the Valley Fire District in "911 Kids."

Duber:

- Work has begun on overhauling the SOGs.
- Four applications have been submitted to SC EMS for Joe McVey, Nick Sebastian, Steven Soblosky, and Brian Riedel, all members of the swift water rescue team.

Adjournment

There being no further business, Slocum motioned to adjourn the meeting at 6:34 PM.

Respectfully submitted,

Catherine Anson, Clerk

Amy Anderson, Chair