

Valley Fire District Board of Trustees Regular Meeting

April 17, 2017

REGULAR MEETING

The regular meeting of the Valley Fire District Board was held on Monday, April 17, 2017 at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

| | | | |
|----------------------|----------------------------|-------------------|----------------------|
| Board Members | Fire Department | Fire Clerk | Legal Counsel |
| Amy Anderson, Chair | Chief Charlie Riedel | Catherine Anson | Ed Pullekins |
| Daniel Schneider | Asst. Chief Dave Morehouse | | |
| Richard Slocum | Lieutenant Mike Packard | | |

The regular board meeting of the Valley Fire District was called to order by Chair Anderson at 5:30 PM.

Approval of Minutes:

Motion by Slocum, seconded by Schneider to approve minutes of the March 20, 2017 regular meeting. Voting: All Yes **[20170417-01]**

Corrections to Permanent Appropriations:

| FUND | NAME | ORIGINAL | CORRECTED |
|-------------------|----------------------------|----------|-----------|
| 1000-290-490-0000 | Other: Supplies & Material | 5000.00 | 3000.00 |
| 1000-290-500-0000 | Other | 3000.00 | 5000.00 |

Motion by Slocum, seconded by Schneider to approve reallocations of appropriations. Voting: All Yes **[20170417-02]**

Purchase Orders:

Regular POs

| PO# | ACCOUNT | VENDOR | \$AMOUNT |
|----------------|--------------------------|----------------------------|----------------|
| 18-2017 | 1000-220-320-0000 | Bureau of Workers' Comp | 2000.00 |
| 19-2017 | 1000-220-341-0000 | Windstream | 1600.00 |
| 20-2017 | 1000-220-341-0000 | Verizon | 550.00 |
| 21-2017 | 1000-220-400-0000 | Praxair | 600.00 |
| 22-2017 | 1000-220-420-0000 | Voyager (fuel) | 2100.00 |
| 23-2017 | 1000-290-490-0000 | Distillata | 400.00 |
| 24-2017 | 1000-290-500-0000 | Direct TV | 450.00 |
| 25-2017 | 1000-110-323-0000 | Copico (copier use) | 300.00 |
| 26-2017 | 1000-110-323-0000 | US Bank (copier contract) | 560.00 |
| 27-2017 | 1000-110-351-0000 | Ohio Edison | 1560.00 |
| 28-2017 | 1000-110-323-0000 | Boston Township (lighting) | 90.00 |
| 29-2017 | 1000-110-353-0000 | Dominion Gas | 800.00 |
| 30-2017 | 1000-110-360-0000 | Life Force | 3000.00 |

BC Super Blanket

| PO# | ACCOUNT | ACCOUNT NAME | \$AMOUNT |
|----------------|--------------------------|-----------------------------|------------------|
| 25-2017 | 1000-110-342-0000 | Postage | 100.00 |
| 26-2017 | 1000-110-500-0000 | Other | 1000.00 |
| 27-2017 | 1000-220-230-0000 | Workers' Comp | 1000.00 |
| 28-2017 | 1000-220-323-0000 | Repairs | 3000.00 |
| 29-2017 | 1000-290-490-0000 | Other: Supplies & Material | 700.00 |
| 30-2017 | 1000-220-349-0000 | Other-Communications | 20,000.00 |

Motion by Slocum, seconded by Schneider to approve purchase orders. Voting: All Yes **[20170417-03]**

Bank Reconciliation: Motion by Slocum, seconded by Schneider to approve the bank reconciliation. Voting: All Yes **[20170417-04]**

Approval of Payroll: Motion by Slocum, seconded by Schneider to approve the payroll. Voting: All Yes **[20170417-05]**

Approval for Payment of Bills: Motion by Slocum, seconded by Schneider to approve the payment of bills. Voting: All Yes **[20170417-06]**

Business:

- **Financials**
- **Life Force Closures:** Motion by Slocum, seconded by Schneider to accept the closures. All Yes **[20170417-07]**
- **Policy Update and Assets Inventory with Maintenance Schedule:** Riedel distributed the latest version to the board prior to the meeting. Yost and others continue to add to the inventory and maintenance schedule.
- **Sale of old squad:** Continuing the discussion from the previous meeting, we will soon be registered with GovDeals so that we can sell the old squad (the 1995 Horton Freightliner). Slocum motioned an official intent to dispose of surplus, unneeded, obsolete or until personal property through Internet-based Auction during calendar year 2017. Voting: All Yes. **[20170417-08]**
Copy of Resolution attached.
- **911 Contract:** The board and Riedel discussed possible vendors to consider when the Richfield contract expires in November, including renewing with Richfield. We are under the dollar amount to require bidding.
- **Bonding Update:** the position of clerk has been considered to be bonded for both previous clerks and the current clerk through our regular insurance company Pro Risk. The policy is written to bond the position rather than the individual clerk.

Reports:

Riedel:

- Cory Hiltbrand has resigned.
- The annual Pancake Breakfast is scheduled for May 7 from 8:00 to 1:00 PM.
- We have started inspections for the Village of Boston Heights and hydrant flushing as well.
- We experienced some troublesome repairs with a few air tanks and have replaced several tanks. Thanks to Captain Yost who spent two days on the repairs.
- Reporting for Duber who was unable to attend this meeting, the SC EMS Board approved swift water certification for the following VFD personnel: Kevin Dupre, Joe McVey, Brian Riedel, Nick Sebastian, and Steven Soblosky.
- We had one serious cardiac arrest call last month at 3:30 AM and were able to bring the patient back to life.

Packard:

- Matt Sternad has hired fulltime at Brecksville Fire Department.
- We've been offering CPR classes to local groups including the Boy Scouts and have noticed that there is a need for more trainers. We will be working with firefighter Nolan Dylag who is our new contact with the American Heart Association on offering a train-the-trainer CPR class.

Anderson:

- Expressed thanks to Tom Nova for correcting a diagnosis for her husband which had been based on a faulty reading/equipment malfunction at the health center.

Adjournment

There being no further business, Slocum motioned to adjourn the meeting at 6:19 PM.

Respectfully submitted,

Catherine Anson, Clerk

Amy Anderson, Chair