

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING**

August 21, 2017

The regular meeting of the Valley Fire District Board was held on Monday, August 21, 2017 at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

Board Members	Fire Department	Fire Clerk	Legal Counsel
Amy Anderson, Chair	Chief Charlie Riedel	Catherine Anson	Ed Pullekens
Daniel Schneider	Lt. Mike Packard		

Guests: Council members Heather Davis and Ron Fenn, Village of Boston Heights.

The regular board meeting of the Valley Fire District was called to order by Chair Anderson at 5:33 PM.

The board offered congratulations to former VFD firefighter Nick Zamiska on his appointment as Chief of the Brecksville Fire Department. The ceremony was attended by VFD representatives.

Approval of Minutes:

MOTION by Schneider, seconded by Anderson to approve minutes of the July 17, 2017 regular meeting. Voting: All Yes [20170821-01]

Appropriations Reallocations:

FUND	NAME	FROM	TO
1000-220-100-000	Salaries	130.00	
1000-990-990-000	Other-Other Financing Uses		130.00

MOTION by Schneider, seconded by Anderson to approve the reallocations. Voting: All Yes [20170821-02]

Purchase Orders:

BC Super Blanket

PO#	ACCOUNT	ACCOUNT NAME	\$AMOUNT
43-2017	1000-220-341-0000	Telephone	1,000.00
44-2017	1000-220-323-0000	Insurance and Bonding	2,000.00
45-2017	1000-220-400-0000	EMS Supplies and Materials	2,000.00
46-2017	1000-110-342-0000	Postage	60.00

MOTION by Schneider, seconded by Anderson to approve purchase orders. Voting: All Yes [20170821-03]

Bank Reconciliation: MOTION by Schneider, seconded by Anderson to approve the bank reconciliation. Voting: All Yes [20170821-04]

Approval of Payroll: MOTION by Schneider, seconded by Anderson to approve the payroll. Voting: All Yes [20170821-05]

MOTION by Schneider, seconded by Anderson to approve the requirement for direct deposit of paychecks. Voting: All Yes [20170821-06]

Approval for Payment of Bills: MOTION by Schneider, seconded by Anderson to approve the payment of bills. Voting: All Yes [20170821-07]

Business:

• **Financials**

Anson distributed a draft Amended Certificate of Estimated Resources and indicated that the Board will receive a completed Certificate to be sent to the Summit County Fiscal Office (SCFO) next month showing the additional unreported income for this year. The Board will also be requested to approve supplemental appropriations corresponding to the additional income. The 2018 Alternative Tax Budget was submitted to the SCFO last month; the Board indicated that they do not need to see this document.

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- **Life Force Closures:** MOTION by Schneider, seconded by Anderson to accept the closures. Voting: All Yes **[20170821-08]**
- **Policy Update and Assets Inventory with Maintenance Schedule:** No responses have been received so far from the draft manual made available to all firefighters for their feedback.
- **Sale of old squad:** The squad has been sold and the funds (\$5,635) were deposited to our bank account this month. Anderson stated that the funds should be posted to the capital fund.
- **911 Contract:** Riedel has met with representatives from Richfield regarding the renewal of the contract. Richfield is currently considering a revision to the draft proposal listing a 3% increase. The board would like to see an official agreement to review in September since the current contract expires in November.

REPORTS:

Riedel:

- He has applied for two FEMA grants, one for turn-out gear and one for new hire training and gear.
- The radio upgrades have been delayed.
- Pending assignment of an issue number, the postcard promoting the levy for the VFD will be designed, printed, and distributed earlier this year.
- An Open House will be held on October 8 during Fire Prevention Week, from noon to 3 PM. This will be a good opportunity for voters to ask about the levy.
- The Steak Dinner has been cancelled and the Clam Bake has been scheduled for September 30.
- Mayor Goncy has asked for names of the VFD personnel who recently saved two citizens in order to honor our personnel.
- This past month has seen more calls of significance than usual: a truck hit a train in Stow, a number of palettes caught fire, a truck flipped over, and a runner flatlined on the trail behind the ranger station. For this last incident, we were 6 minutes to the scene, another 2 to the patient and the life flight helicopter arrived 30 minutes later to take the patient to the hospital. We have not been updated on the patient's condition.
- The bridge work on Boston Mills is expected to be completed and the road open to traffic by September 1. The Olde 8 bridge work will take longer and may be open by Thanksgiving.

Packard:

- He has been using his own equipment to teach CPR classes at the VFD and the FFA has agreed to purchase manikins and supplies to keep readily available at the station.
- FIU team member John Gordon has taken a class on arson investigation in Cincinnati and requests reimbursement for the training.
MOTION by Schneider, seconded by Anderson to accept the reimburse the cost of the training and hotel for a total of \$305. Voting: All Yes **[20170821-09]**
- Fire drill practice for employees was held at Die Casters in Peninsula and Twinsburg for all shifts.
- The new Brecksville Chief will continue to honor the past practice of allowing us to refill our SCBA bottles and is interested in doing joint training with us.
- The FFA will be sending two people to local trauma training at the Marriot and requests that the board send two additional people.
MOTION by Schneider, seconded by Anderson to send two additional people to the trauma training at \$100 each. Voting: All Yes **[20170821-10]**

Anderson:

- Riverview Road is scheduled for maintenance soon and may be closed for a period of time.
- She reported that Boston Township, working with Peninsula Village, will host a meeting for residents to talk with county fiscal office representatives regarding the increase in property values. The meeting will be held in the Boston Town Hall on September 5.
- She expressed deep concern over the incident regarding the tire failure of the VBH tanker truck as it was being driven back to the station. Luckily an experienced driver was able to handle the vehicle during the blowout. The tires were listed as needing repair during last year's contract negotiation and questioned why the tires weren't replaced last year.
- She will be running unopposed for trustee in Boston Township and will continue to serve as the representative to the Valley Fire District for the next four years.

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Adjournment

There being no further business, Schneider motioned to adjourn the meeting at 6:36 PM.

Reconvenement

The Board reconvened at 6:48 PM with all members present (Anderson, Schneider, Riedel, Anson) to discuss the hiring of a new mechanic and a raise in pay for mechanics.

MOTION by Schneider, seconded by Anderson to raise the hourly wage for mechanics from \$20/hour to \$27/hour. Voting: All Yes **[20170821-11]**

MOTION by Schneider, seconded by Anderson to hire Ron Adams as a mechanic for the Valley Fire District replacing Eddie Yost, JR. Voting: All Yes **[20170821-12]**

Adjournment

There being no further business, Schneider motioned to adjourn the meeting at 6:50 PM.

Respectfully submitted,

Catherine Anson, Clerk

Amy Anderson, Chair