

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING**

October 12, 2017

The regular meeting of the Valley Fire District Board was held on Thursday, October 10, 2017 at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

Board Members	Fire Department	Fire Clerk	Legal Counsel
Amy Anderson, Chair	Chief Charlie Riedel	Catherine Anson	Ed Pullekens
Daniel Schneider	Asst. Chief Dave Morehouse		
Richard Slocum	Lt. Mike Packard		

Guests: Mayor Bill Goncy, council members Heather Davis and Ron Fenn, Village of Boston Heights.

The regular board meeting of the Valley Fire District was called to order by Anderson at 5:31 PM.

Approval of Minutes:

MOTION by Schneider, seconded by Anderson to approve minutes of the September 18, 2017 regular meeting. Voting: All Yes [20171012-01]

Appropriations Reallocations:

FUND	NAME	FROM	TO
1000-220-590-0000	Clothing	(2300.00)	
1000-110-314-0000	Tax Collection Fees		2300.00
4901-760-740-0000	Machinery, Equipment	(500.00)	
4901-220-314-0000	Tax Collection Fees		500.00
1000-220-211-0000	OPERS	(600.00)	
1000-220-100-0000	Salaries	(1,800.00)	
1000-220-212-0000	Social Security FIRE/EMS		2400.00

MOTION by Schneider, seconded by Slocum to approve the reallocations. Voting: All Yes [20171012-02]

Purchase Orders:

BC Super Blanket

PO#	ACCOUNT	ACCOUNT NAME	\$AMOUNT
49-2017	1000-110-351-0000	Electricity	850.00
50-2017	1000-110-360-0000	Contract Services – Life Force	1000.00
51-2017	1000-220-590-0000	Clothing	640.00
52-2017	1000-220-341-0000	Telephone/Internet	785.64
53-2017	1000-222-323-0000	Equipment	4000.00

MOTION by Slocum, seconded by Schneider to approve purchase orders. Voting: All Yes [20171012-03]

Bank Reconciliation: MOTION by Slocum, seconded by Schneider to approve the bank reconciliation. Voting: All Yes [20171012-04]

Approval of Payroll: MOTION by Slocum, seconded by Schneider to approve the payroll. Voting: All Yes [20171012-05]

Approval for Payment of Bills: MOTION by Slocum, seconded by Schneider to approve the payment of bills. Voting: All Yes [20171012-06]

Business:

- **Financials**
- **Life Force Closures:** MOTION by Slocum, seconded by Schneider to accept the closures. Voting: All Yes [20171012-07]
- **Policy Update /Assets Inventory with Maintenance Schedule/Standard Operating Guidelines:** A revision is in process based on the board’s comments. Anson is assisting on the revision since she has experience in writing policy and procedures.

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- **911 Contract:** MOTION by Slocum, seconded by Schneider to accept dispatch service agreement submitted by the Village of Richfield. Voting: All Yes [20171012-08]
- **Budget Commission:** The 2018 financial reports from the Budget Commission were circulated to board members for their acceptance.
Motion by Slocum, seconded by Schneider, to approve the Budget Commission's report on estimated tax income for 2018 . Voting: All Yes. [20171012-09]
- **Open Checkbook:** The board agreed to release the Open Checkbook site to the public.
- **VBH Equipment Invoicing:** The procedures were discussed regarding the approval and processing of repair to the Village of Boston Heights equipment.

REPORTS:

Riedel:

- Radios have been received from Copley; the bill is pending.
- The VFD will be participate in the Halloween celebration from 6:00 to 7:30 PM at the Boston Township driveway.
- Four people attended the trauma seminar held the day after the Las Vegas shooting. The seminar was well presented and timely.
- The VFD participated in an Open House and the Village of Boston Heights Fall Festival. Five families attended the Open House but only one resident.
- We'll apply for the fire marshal's grant although based on the scoring matrix our small department is unlikely to score high.

Morehouse:

- A team is working on maintenance of rescue equipment. A report is planned for the next meeting.
- There has been an increasing occurrence of back-to-back calls. We're handling it well with only a few requests for mutual aid. Most of the calls are resident related rather than from an influx of visitors to the park.

Packard:

- The med sked for the bobcat has been installed.
- He has tested a new battery operated chain recommended to him by our firefighters. He was impressed with its operation and requests that the board allow the purchase of a chainsaw, a backup battery, and replacement blades. MOTION by Slocum, seconded by Schneider to approve purchase of the requested equipment at an estimated cost of \$300. Voting: All Yes [20171012-10]

Anderson:

- Anderson reported that there have been recent incidents of strangers asking to use a phone because they're run out of gas. She urges residents to use caution and to keep their doors locked.
- The postcards for the VFD's operating levy are ready to be mailed and will be mailed out next week.
- There are a few grants available to help EMTs become paramedics including Pell grants. The cost for training is approximately \$5,000. We can help EMTs progress in their career by publicizing grant opportunities and assist in the completion of the applications.
- Officers are not turning in a report of officer hours to the board one week prior to the meeting as required. Riedel was asked to tell officers not in attendance to make sure this was done.

Schneider: The first phase of Stine Road has been prepared. Sealer will be applied in two weeks with chip and seal done next year.

Village of Boston Heights:

- GONCY: The village's Fall Festival was fun and well attended. Council member Davis and her husband won the sawing contest. The VFD was well represented and participated in the baseball game versus the police department.

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- GONCY: Culvert work is progressing on Olde 8 and rolling closures are expected and work continues.
- FENN: A resident congratulated Chief Riedel and the police department on saving his wife's life.

Executive Session:

MOTION by Anderson, seconded by Schneider, to enter executive session to discuss personnel issues and pending litigation with Mayor Goncy in attendance. Anson called roll:

Schneider: Yes Slocum: Yes Anderson: Yes

Motion passed. The trustees entered executive session at 6:36 PM. **[20171012-11]**

MOTION by Anderson, seconded by Schneider, to enter regular session. Anson called roll:

Schneider: Yes Slocum: Yes Anderson: Yes

Motion passed. The trustees reconvened at 6:55 PM with no action taken during the session. **[20171012-12]**

Opioid Litigation: MOTION by Slocum, seconded by Schneider to join the proposed litigation against opioid manufacturers and distributors headed by Summit County. Voting: All Yes **[20171012-13]**

Adjournment

There being no further business, Schneider motioned to adjourn the meeting at 6:56 PM.

Respectfully submitted,

Catherine Anson, Clerk

Amy Anderson, Chair