

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING**

CORRECTED

February 19, 2018

The regular meeting of the Valley Fire District Board was held on Monday, February 19, 2018 at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

Board Members	Fire Department	Fire Clerk	Legal Counsel
Amy Anderson, Chair	Asst. Chief Morehouse	Catherine Anson	Ed Pullekens
Daniel Schneider	Lt. Mike Packard		
Richard Slocum			

Guests: Council members Heather Davis and Ron Fenn, Village of Boston Heights.

The regular board meeting of the Valley Fire District was called to order by Anderson at 5:34 PM.

Anderson brought in Valentine’s cookies to honor John Puchalsky. It was 13 years ago that we signed the agreement with the park to move the station to its present location.

Approval of Minutes:

MOTION by Schneider, seconded by Anderson to approve minutes of the January 15, 2018 organizational meeting. Voting: All Yes by Anderson and Schneider. **[20180219-01]**

MOTION by Schneider, seconded by Anderson to approve minutes of the January 15, 2018 regular meeting. Voting: All Yes by Anderson and Schneider. **[20180219-02]**

Appropriations Reallocations:

FUND	NAME	FROM	TO
1000-220-380-0000	Insurance & Bonding	2400.00	
1000-220-311-0000	Accounting & Legal Fees		2400.00
1000-220-100-0000	Salaries	750.00	
1000-220-349-0000	Communications-Radio		350.00
1000-220-230-0000	Workers’ Comp		400.00

MOTION by Schneider, seconded by Slocum to approve the reallocations. Voting: All Yes **[20180219-03]**

Purchase Orders: (Items at \$2,500 or more must be signed by the board)

Super Blanket

PO#	ACCOUNT	ACCOUNT NAME	\$AMOUNT
25-2018	1000-220-311-0000	Accounting & Legal Fees	2400.00
26-2018	1000-220-323-0000	Repairs & Maintenance	600.00
27-2018	1000-220-230-0000	Workers’ Comp	400.00
28-2018	1000-220-349-0000	Communications-Radio	350.00

MOTION by Schneider, seconded by Slocum to approve purchase orders. Voting: All Yes **[20180219-04]**

Bank Reconciliation: MOTION by Schneider, seconded by Slocum to approve the bank reconciliation. Voting: All Yes **[20180219-05]**

Approval of Payroll: MOTION by Schneider, seconded by Slocum to approve the payroll. Voting: All Yes **[20180219-06]**

Approval for Payment of Bills: MOTION by Schneider, seconded by Anderson to approve the payment of bills. Voting: All Yes **[20180219-07]**

Business:

- **Financials**
- **Life Force Closures**
- **Policy Update /Assets Inventory with Maintenance Schedule/Standard Operating Guidelines:** The revised Policy Manual was distributed to the board for review.

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- **Everett Road Closure:** The board received a contract from the county to hold harmless regarding the use of Everett by the VFD. Pullekens requested that our insurance agent review the contract before signing.

REPORTS:

Soblosky:

- The Pancake Breakfast is scheduled for Sunday, May 6. The clambake and steak dinner will be scheduled soon.
- He presented a plan for the Valley Fire Training Room Restoration. Thanks to the careful management of past president Nick Sebastian, the Valley Firefighters Association has funds available to renovate the Training Room and requests the board's permission to proceed with the plan. After a discussion, the board agreed to share the cost of the renovation as presented but requests that the auxiliary heating component be postponed until a final plan and estimated cost are developed.

MOTION by Anderson, seconded by Schneider to approve the renovation plan as presented with funding up to \$5,000 for the following portions of the plan:

- Cabinets/counter top with sink & faucet
- New door
- Flooring, training room
- Flooring, hall and bathroom
- New chairs and tables

Voting: All Yes

[20180219-08]

Packard:

- Joe McVey has been approved for the Hazmat Team but is required to take a physical prior to starting. The board is requested to pay for the \$385 required physical. MOTION by Schneider, seconded by Slocum to approve the payment of the physical.

Voting: All Yes

[20180219-09]

Morehouse:

- He expressed condolences regarding the passing of Dr. Grimes who served as our medical advisor in the past.
- He mentioned that he will be using the credit card to purchase a vacuum cleaner and floor mats at a cost of about \$300.
- There were no significant calls this month but we have experienced several back-to-back calls.
- He presented a draft budget for the BWC grant proposal of hoods, gloves, and an extractor. The board agreed with the concept but requested information on better models of extractors. We should be buying for quality and to fit our needs rather than limiting the purchase to available grant funds.
- Slocum also requested information on exhaust systems for the garage, mentioned at earlier meetings. Twinsburg's multiple bay station was outfitted at a cost of approximately \$86,000. Copley and Granger have exhaust systems and the board may want to tour these stations.

Adjournment

There being no further business, Schneider motioned to adjourn the meeting at 6:50 PM.

Respectfully submitted,

Catherine Anson, Clerk

Amy Anderson, Chair