

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING**

April 16, 2018

The regular meeting of the Valley Fire District Board was held on Monday, April 16, 2018 at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

| | | | |
|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------|--------------------------------------|--------------------------------------|
| Board Members Amy Anderson, Chair Daniel Schneider Richard Slocum | Fire Department Chief Riedel Asst. Chief Morehouse Lt. Scott Duber | Fire Clerk Catherine Anson | Legal Counsel Ed Pullekens |
|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------|--------------------------------------|--------------------------------------|

The regular board meeting of the Valley Fire District was called to order by Anderson at 5:30 PM.

Anderson offered condolences to the family of long-time resident Barb Morehouse, mother to Valley Fire Assistant Chief Dave Morehouse. Barb was a good friend to everyone and very active in the community. She was a lovely person and will be missed by all. Her husband Tom was a founding member of the Valley Fire District in 1976 and a respected mason who contributed the brickwork for the fireplace in the current Peninsula fire station.

Approval of Minutes:

MOTION by Slocum, seconded by Schneider to approve minutes of the March 19, 2018 meeting as corrected. Voting: All Yes. **[20180416-01]**

Appropriations Reallocations:

| FUND | NAME | FROM | TO |
|-------------------|-------------------------|---------|---------|
| 1000-220-349-0000 | Other-Communications | 2500.00 | |
| 1000-220-311-0000 | Accounting & Legal Fees | | 2500.00 |

MOTION by Slocum, seconded by Schneider to approve the reallocations. Voting: All Yes

[20180416-02]

Purchase Orders: (Items at \$2,500 or more must be signed by the board)

Super Blanket

| PO# | ACCOUNT | ACCOUNT NAME | \$AMOUNT |
|----------------|--------------------------|-------------------------------------|------------------|
| 30-2018 | 1000-110-342-0000 | Postage | 150.00 |
| 31-2018 | 1000-110-351-0000 | Electricity | 3,000.00 |
| 32-2018 | 1000-110-353-0000 | Natural Gas | 2,000.00 |
| 33-2018 | 1000-110-360-0000 | Contracted Services | 6,500.00 |
| 34-2018 | 1000-110-500-0000 | Administration-Other | 5,000.00 |
| 35-2018 | 1000-220-323-0000 | Repairs & Maintenance | 10,000.00 |
| 36-2018 | 1000-220-349-0000 | Other-Communications | 10,000.00 |
| 37-2018 | 1000-220-400-0000 | Supplies & Materials-EMS | 3,000.00 |
| 38-2018 | 1000-220-420-0000 | Operating Supplies-Fuel | 5,000.00 |
| 39-2018 | 1000-220-590-0000 | Other-Clothing | 2000.00 |
| 40-2018 | 1000-290-500-0000 | Other | 1,500.00 |
| 41-2018 | 4901-760-730-0000 | Improvement of Sites | 5,000.00 |

MOTION by Slocum, seconded by Schneider to approve the purchase orders. Voting: All Yes

[20180416-03]

Bank Reconciliation: MOTION by Slocum, seconded by Schneider to approve the bank reconciliation. Voting: All Yes

[20180416-04]

Approval of Payroll: MOTION by Slocum, seconded by Schneider to approve the payroll. Voting: All Yes

[20180416-05]

Approval for Payment of Bills: MOTION by Slocum, seconded by Schneider to approve the payment of bills. Voting: All Yes

[20180416-06]

Business:

- Financials

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- **Policy Update /Assets Inventory with Maintenance Schedule/Standard Operating Guidelines:** The board is currently reviewing the revised manual.

REPORTS:

Riedel:

- Ed Yost has resigned from his position as Captain effective March 31 according to an email he sent to Chair Amy Anderson. MOTION by Slocum, seconded by Schneider to accept the resignation of Ed Yost as the captain. Voting: All Yes [20180416-07]
- Eddie Yost, Jr. has resigned from the department effective April 13.
- A notable call took place on the turnpike recently for a horrific car crash. It took 35 minutes to remove the driver from the car who is expected to recover.
- He reported on behalf of Packard who could not attend the meeting. He has been training the new employees on equipment. During training, one of the new employees caused slight damage to one of the vehicles.
- The park has removed the asbestos from the Friedel Lorenz house on Akron Peninsula and the building is ready to be used for a controlled burn. The model homes on Akron-Cleveland may also be made available for controlled burns.
- During the recent radio programming upgrade, we were assigned IDs that had already been assigned to others. Peninsula and Boston Township radios were similarly affected. The radios will be re-programmed at no cost to us.
- There were two fires recently one the same day: a brush fire on Boston Mills and a fire due to a felled power line on Olde Route 8. Hudson was called in for the second fire.

Duber:

- New personnel are working on completing their training packets to achieve mastery on equipment and protocol. The board will be notified when the training has been completed.
- Swift Water Training has been rescheduled due to recent weather.

Soblosky:

- The Lahoski room renovation continues. The bathroom and hallway areas will be next.
- The Pancake Breakfast will be held on May 6.
- Clean Up Day at the station is scheduled for Sunday, April 22 (Earth Day).

Executive Session: MOTION by Anderson, seconded by Schneider, to enter executive session to discuss personnel issues. Anson called roll:

| | | |
|----------------|-------------|---------------|
| Schneider: Yes | Slocum: Yes | Anderson: Yes |
|----------------|-------------|---------------|

Motion passed. The trustees entered executive session at 6:20 PM. [20180416-08]

MOTION by Anderson, seconded by Schneider, to enter regular session. Anson called roll:

| | | |
|----------------|-------------|---------------|
| Schneider: Yes | Slocum: Yes | Anderson: Yes |
|----------------|-------------|---------------|

Motion passed. The trustees reconvened at 6:42 PM with no action taken during the session. [20180416-09]

Personnel Matters:

With the recent resignation of Ed Yost as Captain, the board discussed a reassignment of positions and personnel and in consideration of the draft policy manual.

- MOTION by Anderson, seconded by Slocum to promote Scott Duber to the position of Captain and Mike Packard to the position of First Lieutenant effective April 1. The duties of the positions will be reviewed and revised with board approval. Voting: All Yes [20180416-10]

Adjournment

There being no further business, Slocum motioned to adjourn the meeting at 6:50 PM.

Respectfully submitted,

Catherine Anson, Clerk

Amy Anderson, Chair