

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING**

July 16, 2018

The regular meeting of the Valley Fire District Board was held on Monday, July 16, 2018 at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

Board Members	Fire Department	Fire Clerk	Legal Counsel
Amy Anderson, Chair	Chief Riedel	Catherine Anson	Ed Pullekens
Richard Slocum	Asst. Chief Morehouse		
	Capt. Duber		

The regular board meeting of the Valley Fire District was called to order by Anderson at 5:33 PM.

Announcements: Anderson offered condolences to the families of residents Don Getz and Anna Minke who passed away recently.

Approval of Minutes: MOTION by Slocum, seconded by Anderson to approve minutes of the June 18, 2018 meeting. Voting: All Yes. [20180716-01]

Appropriations Reallocations: MOTION by Slocum, seconded by Anderson to approve appropriation reallocations. Voting: All Yes. [20180716-02]

FUND	NAME	FROM	TO
1000-220-349-0000	Other-Communications	3000.00	
1000-290-500-0000	Other		3000.00
1000-220-349-0000	Other-Communications	500.00	
1000-110-232-0000	Copier Repair & Maintenance		500.00
1000-220-349-0000	Other-Communications	5000.00	
1000-220-240-0000	Unemployment Comp		5000.00

Purchase Orders: MOTION by Slocum, seconded by Anderson to approve purchase orders. Voting: All Yes. [20180716-03]

Super Blanket (Items at \$2,500 or more must be signed by the board)

PO#	ACCOUNT	ACCOUNT NAME	\$AMOUNT
50-2018	1000-220-240-0000	Unemployment Comp	5000.00
51-2018	1000-290-500-0000	Other	3000.00
52-2018	1000-220-311-0000	Legal Fees	1500.00
53-2018	1000-110-232-0000	Copier Repair & Maintenance	1500.00

Bank Reconciliation: MOTION by Slocum, seconded by Anderson to approve the bank reconciliation. Voting: All Yes [20180716-04]

Approval of Payroll: MOTION by Slocum, seconded by Anderson to approve the payroll. Voting: All Yes [20180716-05]

Approval for Payment of Bills: MOTION by Slocum, seconded by Anderson to approve the payment of bills. Voting: All Yes [20180716-06]

Business:

- **Financials.**
- **Life Force Closures:** MOTION by Slocum, seconded by Anderson to accept the closures as noted. Voting: All Yes [20180716-07]
- **Policy Update /Assets Inventory with Maintenance Schedule/Standard Operating Guidelines:** The board engaged in an extended collaborative discussion with officers regarding some of the details in the latest draft of the report. The chief will make the suggested changes.
- The Valley Fire District received recognition from the General Assembly of The State of Ohio, sponsored by Representative Marilyn Slaby, for receiving a 2018 Ohio Safety Council Group Award from the Summit County Safety Council. As noted on the certificate, "The members of the Valley Fire District have displayed outstanding courage and initiative in the performance of their duties, as well as devotion to excellence on the job. Local residents can reflect with pride on the department's many accomplishments and can look forward to its continued assistance in the years to come."

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REPORTS:

Riedel:

- The burn of the Lorenz house is scheduled for August 29.
- Ron Adams has resigned from his position as mechanic. He plans to finish up some projects by the end of the month. We'd like to keep him on and he is considering his availability in the future as he gets settled in his new job.
- Five candidates were identified at the recent officers' meeting as non-participating employees.
- The recent FEMA grant submission may have been successful since we didn't get one of the denial letters. If we don't receive the grant, we'll need to look at other sources of funding for the equipment.
- Anderson stated that she has been in touch with local grantwriters with experience in writing proposals for fire districts.

Morehouse:

- He thanked the board for funding his recent training conference. The two main themes at the conference were operations and health and wellness, including mental health.
- Regarding calls of note last month, we experienced three calls within a ten-minute time frame: assistance on one of the trails, a wreck in town, and smoke in the old elementary school building. We were able to cover the calls thanks to the quick response from our people. We did call in Richfield for back up on one of the calls.
- He would like to request funding the purchase of t-shirts this summer estimated at \$500. MOTION by Slocum, seconded by Anderson to approve \$500 for t-shirts. Voting: All Yes **[20180716-08]**

Duber:

- We're sending a few people to the Hudson fire training session.
- He reviewed the list of equipment repairs this month. We can expect to see the bills next month.
- A recent training session took place with the park service on patient extraction. He will set up GPS waypoints on the new bike trail. The technical trail covers difficult terrain and we can expect calls.
- Anderson repeated the need for a second all terrain vehicle for park rescue operations. CAMBA helped the Conservancy raise funds for the bike trail and Anderson will approach them for funds. Since Soblosky is on vacation this week, Anderson reported that the VFA has plans to fundraise for the vehicle as well.
- Anderson questioned when the steak dinner may be held and stated that board approval for serving alcohol is required. The dinner is tentatively planned for September 22.

Fenn: Village of Boston Heights councilperson Ron Fenn reported that he has received compliments on the upkeep of the cemetery.

Executive Session: MOTION by Anderson, seconded by Slocum, to enter executive session to discuss personnel issues. Anson called roll:

Schneider: Yes Slocum: Yes Anderson: Yes

Motion passed. The trustees entered executive session at 7:03 PM. **[20180716-09]**

MOTION by Anderson, seconded by Slocum, to enter regular session. Anson called roll:

Schneider: Yes Slocum: Yes Anderson: Yes

Motion passed. The trustees reconvened at 7:17 PM with no action taken during the session. **[20180716-10]**

Adjournment

There being no further business, Slocum motioned to adjourn the meeting at 7:18 PM.

Respectfully submitted,

Catherine Anson, Clerk

Amy Anderson, Chair