

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING**

August 20, 2018

The regular meeting of the Valley Fire District Board was held on Monday, August 20, 2018 at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

Board Members	Fire Department	Fire Clerk	Legal Counsel
Amy Anderson, Chair	Chief Riedel	Catherine Anson	Ed Pullekens
	Asst. Chief Morehouse		
	Capt. Duber		
	Lt. Packard		

The regular board meeting of the Valley Fire District was called to order by Anderson at 5:32 PM.

Announcements: Anderson reported that long-time resident Danny Miller passed away recently; Danny was the son of Grover Miller who served in a number of positions in the areas including the Fire Board. Condolences were also offered to the Slocum-Bertsch family on the passing of their daughter Julia.

Approval of Minutes: MOTION by Schneider, seconded by Anderson to approve minutes of the July 16, 2018 meeting. Voting: All Yes. [20180820-01]

Appropriations Reallocations: MOTION by Schneider, seconded by Anderson to approve appropriation reallocations. Voting: All Yes. [20180820-02]

FUND	NAME	FROM	TO
1000-220-318-0000	TRAINING	-1,000.00	
1000-220-590-0000	CLOTHING		1,000.00
4901-760-740-0000	CAPITAL-MACHINERY, EQUIP	-3,000.00	
4901-220-232-0000	CAPITAL-REPAIR		3,000.00

Purchase Orders: MOTION by Schneider, seconded by Anderson to approve purchase orders. Voting: All Yes. [20180820-03]

(Items at \$2,500 or more must be signed by the board)

PO#	ACCOUNT	ACCOUNT NAME	\$AMOUNT
(SUPER) 54-2018	1000-220-341-0000	TELEPHONE	3,000.00
(SUPER) 55-2018	1000-220-590-0000	CLOTHING	1,00.00
(THEN/NOW) 58-2018	4901-760-232-0000	CAPITAL-REPAIR	2,550.00

Bank Reconciliation: MOTION by Schneider, seconded by Anderson to approve the bank reconciliation. Voting: All Yes [20180820-04]

Approval of Payroll: MOTION by Schneider, seconded by Anderson to approve the payroll. Voting: All Yes [20180820-05]

Approval for Payment of Bills: MOTION by Schneider, seconded by Anderson to approve the payment of bills. Voting: All Yes [20180820-06]

Business:

- **Financials.**
- **Life Force Closures:** MOTION by Schneider, seconded by Anderson to accept the closures as noted. Voting: All Yes [20180820-07]
- **Policy Update /Assets Inventory with Maintenance Schedule/Standard Operating Guidelines:** Tabled until the next meeting if a special meeting isn't scheduled in the meantime.
- **Copier Contract:** Our copier contract is up in October. Two options were distributed earlier for discussion at the meeting: (1) to buy out the remaining fair market price of the current machine and keep the maintenance contract or (2) replace the copier with a similar new model with the same monthly lease price and a lower service contract. The board requested additional options for machines that are not as robust as the current model.
- **Attorney General Debt Collection:** Information was distributed earlier for discussion at the meeting. We have the opportunity at this time to have the Attorney General's Office take over debt collection for outstanding patient payments; a collection fee will not be assessed to us but

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rather to the patient. MOTION by Schneider, seconded by Anderson to have the Attorney General's Office take over debt collection. Voting: All Yes [20180820-08]

REPORTS:

Riedel:

- He was contacted at the last minute by the local high school to see if we could provide EMS service during their football games. He checked with Cuyahoga Falls FD; they do not contract to do this service for local schools and this service is usually provided by private companies. The board discussed staffing requirements and dedicating equipment for this purpose and concluded that our primary focus should be to our residents rather than contracting out to other entities, although we could revisit this request in the future if the requirements change.
- We were awarded another Ohio EMS grant of \$3575.
- Letters went to non-participants as mentioned at the last meeting. In response, and to update on all personnel requests:
 - Ian Faita has resigned from his position due to his new job requirements with the county.
 - Matt Boswell has resigned.
 - Carol Kiel is requesting a one-year leave of absence to care for family members.
 - Nolan Dylag requested a leave of absence in December for training in Columbus and would now like to be reinstated.

MOTION by Schneider, seconded by Anderson to accept the personnel changes as noted above. Voting: All Yes [20180820-09]

- Eight applications for the second lieutenant's position were received; six of those met the qualifications and will be interviewed. The board expressed displeasure with the comments made by some of the rank and file members towards the board regarding this process. MOTION by Anderson, seconded by Schneider to accept the six applicants who qualify for the position. Voting: All Yes [20180820-10]
- The house burn is being finalized for August 29. The permit to the EPA was filed at a cost of \$75 and we're waiting to receive permission regarding air quality. We're currently prepping the invitation list and the necessary materials.
- One recent major call was a collaborative rescue in the park.

Morehouse:

- Regarding the collaborative rescue, he expressed thanks to the Brecksville Fire Department and the Sagamore and Peninsula police departments. There was a lot of confusion over where the incident occurred and in whose jurisdiction due to cell tower reliance on spotting the location. He's happy to report that the patient was successfully resuscitated.
- He followed up on an earlier report to the board regarding a minor accident he had with one of the engines during an outing to Richfield for their parade. His wife and grandchild were in the engine with him at the time. In response to a question from one of the board members, he stated that he took the second engine to Richfield which didn't affect the engine assigned for use that shift. The board suggested that in the future he have family members meet him at the parade route in case the second engine is called into use for an emergency.

Duber:

- He is setting up pump and ladder testing with Morehouse for September and minor issues with the equipment will be addressed then.

Packard:

- The board approved training for John Gordon last year but he had to cancel his plans. He would like to reschedule the training for this year if the board approves. MOTION by Anderson, seconded by Schneider to approve the rescheduled training at a cost of \$224. Voting: All Yes [20180820-11]
- An Advanced Wilderness Support training will be held in the National Park for medics. The three-day training will cost \$400 for Joe McVey to accompany Packard on the training. MOTION by Anderson, seconded by Schneider to approve the cost of the AWS training for McVey. Voting: All Yes [20180820-12]

