

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING**

**September 17, 2018**

The regular meeting of the Valley Fire District Board was held on Monday, September 17, 2018 at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

<b>Board Members</b>	<b>Fire Department</b>	<b>Fire Clerk</b>	<b>Legal Counsel</b>
Amy Anderson, Chair	Chief Riedel	Catherine Anson	Ed Pullekens
Daniel Schneider	Asst. Chief Morehouse		
	Capt. Duber		
	Lt. Packard		

The regular board meeting of the Valley Fire District was called to order by Anderson at 5:30 PM.

**Approval of Minutes:** MOTION by Schneider, seconded by Anderson to approve minutes of the August 20, 2018 meeting. Voting: All Yes. [20180917-01]

**Purchase Orders:** MOTION by Schneider, seconded by Anderson to approve purchase orders. Voting: All Yes. [20180917-02]  
(Items at \$2,500 or more must be signed by the board)

PO#	ACCOUNT	ACCOUNT NAME	\$AMOUNT
SUPER: 56-2018	1000-220-420-0000	Fuel	500.00
SUPER: 57-2018	1000-110-312-0000	Auditing Services	\$1,000.00

**Bank Reconciliation:** MOTION by Schneider, seconded by Anderson to approve the bank reconciliation. Voting: All Yes [20180917-03]

**Approval of Payroll:** MOTION by Schneider, seconded by Anderson to approve the payroll. Voting: All Yes [20180917-04]

**Approval for Payment of Bills:** MOTION by Schneider, seconded by Anderson to approve the payment of bills. Voting: All Yes [20180917-05]

**Business:**

- **Financials.**
- **Life Force Closures:** MOTION by Schneider, seconded by Anderson to accept the closure as noted. Voting: All Yes [20180917-06]
- **Policy Update /Assets Inventory with Maintenance Schedule/Standard Operating Guidelines:** Tabled pending corrections from Anderson and Slocum; additional discussion will be needed.
- **Copier Contract:** The board reviewed the quote from Copeco for the lower-cost Sharp copier. This is a five-year lease but the company indicated that they will work with us if we have problems. Our dealings with the company in the past five years have been excellent. MOTION by Schneider, seconded by Anderson to approve the lease of the Sharp copier from Copeco. Voting: All Yes [20180917-07]
- **Dominion Energy Solutions** is offering a guaranteed lower cost rate on natural gas supply compared to our current supplier. MOTION by Schneider, seconded by Anderson to approve Dominion Energy Solutions as our supplier. Voting: All Yes [20180917-08]
- **Attorney General Debt Collection:** The debt collection contract approved at the last meeting was signed at this meeting.
- **Training:** Anson requested to attend the annual clerk training in Twinsburg sponsored by the Auditor's Office. The \$100 cost could be split with Boston Township if they agree. MOTION by Schneider, seconded by Anderson to approve cost of training. Voting: All Yes [20180917-09]
- **Grant Assistance:** Anderson has been in touch with Gatchell Grant Resources, a company which has successfully obtained grant funds for other fire departments. MOTION by Schneider, seconded by Anderson to hire Gatchell Grant Resources to look for grant opportunities and to help write the grants. Voting: All Yes [20180917-10]

**REPORTS:**

**Riedel:**

- The only quote for a new phone system available directly from our current supplier was for \$8,000. Boston Heights is currently looking at new systems as well. Their contact recommended a commercially available system based on our needs that will cost

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approximately \$1200 with an additional \$200 for installation if needed. MOTION by Schneider, seconded by Anderson to approve \$1500 to replace the existing phone system with the recommended models. Voting: All Yes **[20180917-11]**

- We were denied our recent grant for turnout gear; the next round for this opportunity is due soon with a tight turn-around deadline.
- He has been working on the revised opioid lawsuit.
- Essays from the applicants for the lieutenant position are due soon.
- Anderson reported that after months of asking the park service has approved placing a Polaris UTV with us. The vehicle will be on permanent loan and comes with a trailer and EMS unit. Special thanks to Bruce Gagnon and Paul Stoehr for making this happen.
- The house burn went well despite the rainstorm. We had two burns and all of the new hires were able to attend.
- A number of fatality calls occurred this month. We monitored our employees for signs of stress.

**Morehouse:**

- **Significant calls:** We responded to a mutual aid call from Richfield for an accident on 271 where a 17 year old expired. The Peninsula police and our people worked together on the suicide at the golf course. We responded to another suicide and worked with Boston Township to clean up the scene; Anderson and Mayer from the township handled the disassembly, disinfection, and disposal of furniture. We responded to a fatal bike accident on 303 yesterday at 7:45 am; the accident was thought to have been caused by sun glare.
- We worked with a cross-country team supplying volunteers and guidelines. Similar to the Brandywine agreement, the school will pay us a fee and we will bill for incidents. The school will offer \$600 for the event. Coverage for football games for next year is still under discussion.
- We responded to a mutual aid call from Cuyahoga Falls to use our bobcat since our equipment was closer to the incident.
- We've been contacted by BWC regarding additional information on our grant application; a decision is expected on Friday.

**Duber:**

- He is setting up pump and ladder testing for the second week in October.
- Water shuttle training will be held in October at Boston Mills using a dry hydrant.
- Swift Water Training is scheduled for October and Nick Sternad will progress to technical training.
- Anderson requested information on additional equipment needs for the meeting with Senator Portman's representative next week.

**Packard:**

- We participated in several hands-on training opportunities at the old VA hospital before its demolition.
- The county requested information from us for NIMS classification. We are 100% compliant.
- The Northern Ohio Trauma System (NOTS) training is scheduled for two full days. Last year we sent four people to the training. We'd like to send four people again this year at \$100 per person. MOTION by Schneider, seconded by Anderson to approve \$400 to send four people to the NOTS training. Voting: All Yes **[20180917-12]**
- We'll need to set aside funds for supplemental gear for the UTV on loan from the park.
- We're almost done replacing equipment used in the canal rescue operation. We have not seen any funds yet from the insurance company but expect full settlement.

**Boston Heights:**

- Council members Fenn and Davis requested that flyers for their October 13 Fall Festival and November 3 Craft Show be available at the upcoming steak dinner.

**Soblosky:**

- The Clam Bake/Steak Dinner on September 22 is currently at 200 tickets and will be held at Station 1.

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- A “Fill the Boot” fund-raising campaign will be held on September 29 and 30 during the Steam in the Valley weekend. Collections will take place at Boston Mills and Lock 29. All funds collected will go to supplying additional equipment for the UTV on loan from the park.

**Adjournment**

There being no further business, Schneider motioned to adjourn the meeting at 6:17 PM.

Respectfully submitted,

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Catherine Anson, Clerk

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Amy Anderson, Chair