

VALLEY FIRE DISTRICT BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING

October 15, 2018

The regular meeting of the Valley Fire District Board was held on Monday, October 15, 2018 at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

| Board Members | Fire Department | Fire Clerk | Legal Counsel |
|----------------------|------------------------|-------------------|----------------------|
| Amy Anderson, Chair | Chief Riedel | Catherine Anson | Ed Pullekins |
| Daniel Schneider | Asst. Chief Morehouse | | |
| Richard Slocum | Lt. Packard | | |

The regular board meeting of the Valley Fire District was called to order by Anderson at 5:30 PM.

Approval of Minutes: MOTION by Schneider, seconded by Anderson to approve minutes of the September 17, 2018 meeting. Voting: All Yes. Slocum abstained. **[20181015-01]**

Appropriations Reallocation: MOTION by Schneider, seconded by Slocum to approve reallocations. Voting: All Yes. **[20181015-02]**

| FUND | NAME | FROM | TO |
|-------------------|----------------------|-------------|-----------|
| 1000-110-500-0000 | Admin-Other | -1896.37 | |
| 1000-110-315-0000 | Election Expenses | | 1896.37 |
| 1000-220-349-0000 | Other-Communications | -3,000.00 | |
| 1000-220-420-0000 | Fuel | | 3000.00 |

Purchase Orders: Items at \$2,500 or more must be signed by the board. MOTION by Schneider, seconded by Slocum to approve purchase orders. Voting: All Yes. **[20181015-03]**

| PO# | ACCOUNT | ACCOUNT NAME | \$AMOUNT |
|------------|-------------------|----------------------|-----------------|
| 58-2018 | 1000-220-420-0000 | Fuel | 3,000.00 |
| 59-2018 | 1000-220-349-0000 | Other-Communications | 36,500.00 |
| 60-2018 | 4901-760-730.0000 | Improvement of Sites | 380.94 |
| 61-2018 | 4901-760-750-0000 | Motor Vehicles | 30,100.00 |
| 62-2018 | 1000-220-318-0000 | Training | 6,000.00 |

Bank Reconciliation: MOTION by Schneider, seconded by Slocum to approve the bank reconciliation. Voting: All Yes **[20181015-04]**

Approval of Payroll: MOTION by Schneider, seconded by Slocum to approve the payroll. Voting: All Yes **[20181015-05]**

Approval for Payment of Bills: MOTION by Schneider, seconded by Slocum to approve the payment of bills. Voting: All Yes **[20181015-06]**

Business:

- **Financials.**
- **Life Force Closures:** MOTION by Schneider, seconded by Slocum to accept the closures as noted. Voting: All Yes **[20181015-07]**
- **2019 Budget.** The board reviewed documents from the county distributed prior to the meeting. MOTION by Schneider, seconded by Slocum to accept the amounts and rates as determined by the Budget Commission and authorize the necessary tax levies and certifies them to the County Fiscal Officer. Voting: All Yes **[20181015-08]**
- **Peninsula Library Christmas Fundraiser:** The board suggested that the department or association participate in the community fundraiser this year by decorating a small Christmas tree for auction by the Library.

REPORTS:

Riedel:

- The department will participate in the usual Trick or Treat event in front of the Boston Townhall. Anderson reported that there will be no party at the former middle school this year. The Community Christmas Party will be held in the Library on December 5 and will be co-hosted by the Police Department as usual.
- He has been working with the new grant writing group on two proposals: one for a new tender tanker and the other for turnout gear. Anderson stated that if the proposals aren't funded this year, the group will refile next year for free.

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- The new phone system has been purchased and will be installed shortly.
- All of the essays from the applicants for lieutenant have been received and will be distributed to the board.
- The NOTS training is in process.
- Applications for new hires have been received and are under preliminary review.
- A significant call this month involved a fire off Dell Lane at the top of the hill. The police noted the fire and called it in.

Morehouse:

- He expressed thanks to everyone, especially Anderson and the Association, for their concern regarding his wife's accident. She is currently in rehab for the next several weeks.
- We received a \$14,342 grant from the Bureau of Workers' Compensation for the purchase of an extractor/washer and gear.
- **Significant calls:**
 - Regarding the fire off Dell Lane, Morehouse, Reynolds, and Davis were the preliminary firefighters with the chief at the bottom of the driveway with the tanker truck. The driveway was narrow and curving and presented a problem for the equipment. If the house was on fire instead of the barn, the fire would have been more difficult to extinguish. Richfield, Hudson, and Bath assisted. Everyone worked well together.
 - A few truck wrecks caused road blockages but no one was injured.
 - An 8-year old girl fell off a 35-foot cliff near the Octagon. The rescue went well with assistance from the police. The girl who is from out-of-state is expected to recover.
- **Equipment Request.** He requested permission to buy two unmanned blitz fire cannons, one for each truck, at a cost of \$1830 each. The cannons would have come in handy at the last three fires, including the most recent one on Dell Lane. He would also like to replace the nozzles on the trucks at \$913 each. One of the nozzles is broken and the other is old and should be replaced. MOTION by Anderson, seconded by Slocum to approve the purchases from Fire Force. Voting: All Yes

[20181015-09]

Packard (reporting for Duber):

- The water shuttle training went well. Brecksville also attended the training.
- Engine 2813 completed the pump testing, and is currently undergoing repairs. Up next for pump testing will be Engine 2019.
- Swift Water Rescue Training was held last week with Hudson in attendance. Included was the new criteria for re-certification. Nick Sternad has been added to the training certification.
- Duber is scheduling a swim test and competency skills for all swift water technicians with participation by Hudson.
- Anderson stated that the park is expecting the river to be a greater draw for visitors with the renovation of the Boston Visitor Center and we can expect more kayakers on the water. A thank you goes to Scott for jumping on training events so that we are prepared.

Packard:

- An open house for water rescue operations will be held on November 15 at Happy Days.
- Hose and hydrant testing is being scheduled.
- The Boston Heights Fall Festival was well-attended.
- The Clam Bake was attended by about 200 people; the amount raised was unavailable as Soblosky was not at the meeting to report. Options to make the event more successful next year are being considered.

Policy Update /Assets Inventory with Maintenance Schedule/Standard Operating Guidelines:

The board and officers moved to the basement to use the digital screen to review the edits to the policy manual. The board agreed to set up a special meeting to continue the review.

Adjournment

There being no further business, Schneider motioned to adjourn the meeting at 8:10 PM.

Respectfully submitted,

Catherine Anson, Clerk

Amy Anderson, Chair