

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING**

April 15, 2019

The regular meeting of the Valley Fire District Board was held on **Monday, April 15, 2019** at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

Board Members	Fire Department	Fire Department	Fire Clerk	Legal
Amy Anderson, Chair	Chief Riedel	Lt. Packard	Catherine Anson	Ed Pullekens
Daniel Schneider	Asst. Chief Morehouse	Lt. Moledor		
Richard Slocum	Capt. Duber			

The regular board meeting of the Valley Fire District was called to order by Anderson at 5.34 PM.

Announcements: Anderson offered continued get well wishes to George Fisher, Jr.

Approval of Minutes. MOTION by Schneider, seconded by Slocum to approve minutes of the March 18, 2019 regular meeting. Voting. All Yes. [20190415-01]

Purchase Orders. Items at \$2,500 or more must be signed by the board. MOTION by Slocum, seconded by Schneider to approve the purchase orders. Voting. All Yes. [20190415-02]

SUPER PO#	ACCOUNT	ACCOUNT NAME	\$AMOUNT
32-2019	1000-220-420-0000	Operating Expenses	6,000.00
33-2019	1000-110-351-0000	Electricity	3,000.00
34-2019	1000-220-341-0000	Telephone	4,000.00
35-2019	1000-110-360-0000	Contracted Services	5,000.00

Bank Reconciliation. MOTION by Slocum, seconded by Schneider to approve the bank reconciliation. Voting. All Yes [20190415-03]

Approval of Payroll. MOTION by Slocum, seconded by Schneider to approve the payroll. Voting. All Yes [20190415-04]

Approval for Payment of Bills. MOTION by Slocum, seconded by Schneider to approve the payment of bills. Voting. All Yes [20190415-05]

Business.

- **Financials.** The financial statements, distributed prior to the meeting, were discussed.
- **Policy Review:** The officers are evaluating the remaining section on incident reporting.
- **Life Force Closures:** MOTION by Slocum, seconded by Schneider to approve the Life Force closures. Voting. All Yes [20190415-06]
- **Velazquez Injury Pay:** Anson reported the conclusion of discussions with Comp Management and the BWC regarding the payroll to be covered by Valley Fire for time missed at Valley Fire and Macedonia for Mike Velazquez.
MOTION by Slocum, seconded by Schneider to approve the payroll of \$705 in Valley Fire time and \$4535 for Macedonia time. Voting. All Yes [20190415-07]

REPORTS.

Riedel.

- Carol Kiel's leave of absence expires soon. Mike Velazquez is requesting a leave of absence for a year. MOTION by Slocum, seconded by Schneider to approve Sebastian's leave of absence. Voting. All Yes [20190415-08]
- The OBWC safety inspector will return this Thursday to continue the inspection which is specific to fire departments.
- He spoke to a representative for our insurance carrier ESIP while at FDIC. Our long-time agent Bernie Barovian is retiring.
- There was a wealth of information at FDIC this year for projects of interest to us.
 - He spoke with several vendors regarding a replacement tanker; it usually takes a year to order a tanker to match specifications. The Valley tanker should be replaced this year. The Boston Heights tanker may last another 5 years.
 - We may consider switching software programs.

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- Grants will be awarded in June or July this year. Replacing expired turnout gear is our number one priority and if the grant isn't awarded, we'll need to come up with other funding. The standard for replacing gear is 10 years; we have gear that is 15 years or older. Even though the gear isn't well-used, the material still breaks down over time. Gear to reduce exposure to cancer-causing chemicals has put a spotlight recently.

Morehouse.

- Calls were down this month.
- The construction on Route 8 has started and the turnpike construction will start soon.
- A resident stopped by the station to thank us in person for assistance in taking his wife to the Clinic even though she passed away.
- He would like to request three pairs of structure boots for a total cost of \$1,000.
MOTION by Slocum, seconded by Schneider to approve the purchase of the boots at a total cost of \$1,000. Voting. All Yes **[20190415-09]**

Duber.

- The air tank for brakes on 2812 is leaking and needs repair.
- Swift water training went well with the county this week.
- Two people passed the swim test and will move forward to swift water training: Richard Razak and Scott Reynolds.
- This Wednesday we'll hold EMS training and on April 24 we'll hold swift water training specifically for Valley.

Packard.

- He is requesting quotes from Samsel for swift water gear. Samsel has provided good prices to us in the past. He will request approval from the board for gear for Duber, Razak, and Reynolds once he has the quote and expects it to be in the range of \$1100 for each.
- Three people attend the training for fire inspectors: Levitt, Davis, and McVey. Each has provided receipts, the reimbursement form, and signed statement to commit to serving at Valley for two years.
- He is requesting \$500 for this year's Clean Up Day at the station for mulch, gravel, and edging. A new walkway is planned. MOTION by Slocum, seconded by Schneider to approve the purchase of \$500 in supplies for Clean Up Day. Voting. All Yes **[20190415-10]**
- Reporting for Soblosky, he is requesting board approval to serve alcohol at the station for those off-duty personnel participating in Clean Up Day scheduled for Friday, April 26. MOTION by Slocum, seconded by Schneider to approve alcohol on the premises as requested above. Voting. All Yes **[20190415-11]**

Moledor.

- He distributed a draft pre-incident plan to the board along with copies of the flyer sent by the state to be used when inspecting businesses. He received the storage boxes for building plans.
- He addressed our inspectors at a recent training; the major difficulty is getting all the information into the computer program.
- Riedel mentioned that Sky Zone will be renovating the inside of their building and are in discussions with an architect.
- Emails have been set up for personnel with a special account for Fire Prevention correspondence.
- He distributed a report of activity about our personnel while at FDIC: the board sent 2 members for Sunday-Saturday; the Association sent 7 members Thursday-Saturday; 2 members were sent by their full-time department; 1 member went on his own. Attendees covered 56 manhours of classroom training and 160 hours in research of equipment, software, and vehicles.

Anderson:

- She requested information on loaning a Knox Box to elderly or sick residents who live alone. Packard stated that the lower cost boxes are no longer available. The cost-efficient choices are a single key box at \$160 (not a good choice because only one key is available) and a box which would hang on the door at \$280. The Association will look into options. Anderson suggested that the Knox Box option is mentioned to businesses during inspections.

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- Nick Sebastian has hired an attorney to appeal his worker's comp case. While we have supported Nick's case in the past, the board is now considered part of the defendant team along with the BWC. Anderson would like to hire Arthur Brumett, II to represent us at \$225/hour. He specializes in employer representation. The outcome may affect our rating. Slocum asked for an estimated price. Pullekens and Anderson stated that the amount of work is unknown at this time even as a worse case scenario. A time estimate may be available further into the process. Previous work with Brumett has been excellent and at a reasonable cost. MOTION by Anderson, seconded by Slocum to hire Arthur Brumett to handle the worker's comp appeal. Voting. All Yes **[20190415-12]**

Adjournment

There being no further business, Slocum motioned to adjourn the meeting at 6:30 PM.

Respectfully submitted,

Catherine Anson, Clerk

Amy Anderson, Chair