

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING**

November 20, 2019

The regular meeting of the Valley Fire District Board was held on **Wednesday, November 20, 2019** at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

BOARD MEMBERS Amy Anderson, Chair Daniel Schneider Richard Slocum	OFFICERS Chief Riedel Capt. Packard	OFFICERS Lt. Moledor Lt. Sebastian	FIRE CLERK Catherine Anson LEGAL Ed Pullekins
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The regular board meeting of the Valley Fire District was called to order by Anderson at 5:32 PM.

Announcements: Anderson stated that this was the last meeting with Ed Pullekins as our legal counsel. She acknowledged the passing of life-long resident Patty Tesmer on Election Day. Patty held a number of positions locally throughout her life and was the heart of this community.

Approval of Minutes.

MOTION by Slocum, seconded by Schneider to approve minutes of the **October 21, 2019** regular meeting. Voting. All Yes. **[20191120-01]**

Appropriations Reallocations: MOTION by Slocum, seconded by Schneider to approve minutes of the reallocations as presented. Voting. All Yes. **[20191120-02]**

FUND	NAME	FROM	TO
1000-110-315-0000	Election Expenses	2,500.00	
1000-220-318-0000	Training		500.00
1000-220-420-0000	Fuel		2,000.00

Purchase Orders. Items at \$2,500 or more must be signed by the board. MOTION by Slocum, seconded by Schneider to approve the purchase orders. Voting. All Yes. **[20191120-03]**

SB NUMBER	ACCOUNT	ACCOUNT NAME	\$AMOUNT
66 -2019	1000-220-311-0000	Legal Fees	3,000.00
67 -2019	1000-220-400-0000	EMS supplies	1,054.00
68 -2019	4901-760-750-0000	Capital Equipment	30,041.47
69 -2019	1000-220-323-0000	Repairs & Maintenance	2,700.00
70 -2019	1000-220-318-0000	Training	500.00
71 -2019	1000-220-420-0000	Fuel	1,500.00

Bank Reconciliation. MOTION by Slocum, seconded by Schneider to approve the bank reconciliation. Voting: All Yes **[20191120-04]**

Approval of Payroll. MOTION by Slocum, seconded by Schneider to approve the payroll. Voting: All Yes **[20191120-05]**

Approval for Payment of Bills. MOTION by Slocum, seconded by Schneider to approve the payment of bills. Voting: All Yes **[20191120-06]**

Business.

- **Financials.**
- **Life Force Closures.** MOTION by Slocum, seconded by Schneider to approve the Life Force closures. Voting: All Yes **[20191120-07]**
- **Policy Review/Assets Inventory.** The revised employee handbook has been posted on the VFD website with hard copies available at each station. Personnel will need sign a handbook acknowledgement form as well as an acknowledgement form regarding the Ohio Ethics Law.
- **Insurance.** The 2020 insurance policy was circulated to the board and the chief prior to the meeting for their review. MOTION by Slocum, seconded by Schneider to approve insurance policy. Voting: All Yes **[20191120-08]**

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- **Purchase of new engine:** Riedel presented a proposal to purchase a top-mount Pierce engine from US manufacturer Findlay at a cost of \$505,804. The engine is on the Ohio State Bid List. The engine fits the list of items prepared by the equipment committee and is a mid-priced engine. The board asked the officers present for comments and all agreed with the proposal. The specs will take two weeks to compile; the final build is expected in 9 months.
MOTION by Slocum, seconded by Schneider to approve the purchase of the engine as listed above. Voting: All Yes **[20191120-09]**
Riedel will provide the board with paint chips to select the final color choice. He will also ask the company about their financing policy for the clerk.
- **Lieutenant Job Opening.** Riedel distributed the list of personnel who applied for the position of Lieutenant 3: Nolan Dylag, Matt Levitt, Rick Razek, Joe Varga. The completed application packets will be sent by email to the board. After checking with the chief, the board agreed to delay interviews until January.

Reports.

Riedel.

- He'll apply for a Fire Marshall grant for radios.
- He presented a list of turnout gear according to person and manufacturer date with 16 marked as necessary to replace. He received two quotes for gear with similar quality and cost from Lion and Fireforce. The board agreed that each person could choose between the sets. Once the option is selected and the measurements taken, delivery could take between 60 and 75 days for delivery.
MOTION by Anderson, seconded by Slocum to approve the purchase of 16 sets of gear at cost not to exceed \$3,335 per set for a total of \$53,360. Voting: All Yes **[20191120-10]**
- He asked the board about resubmitting the denied grant proposals through the grant writers. If nothing changes in the proposal, the resubmission is free. The board agreed to re-submit the proposal for the tanker but that the proposal for gear would need to be rewritten. If awarded, the grant writers would be paid 8% of the awarded grant.
MOTION by Slocum, seconded by Schneider to approve the resubmission of the grant proposal for the tanker by the grant writers. Voting: All Yes **[20191120-11]**
- Moledor and Sebastian have reached the end of their probationary period and Riedel requested that they be taken off waivers. Both are doing a good job.
MOTION by Slocum, seconded by Schneider to end the probationary period for Moledor and Sebastian. Voting: All Yes **[20191120-12]**

Packard, for Duber.

- 2814 was in for repair for battery issues and the alternator was rebuilt. Cost: \$549.
- Car 2 is with Klaben and is under warranty.
- The reception for Morehouse is set for Friday from 6 to 9 PM. Thanks go to the Boston trustees for the free rental of the Township Hall.
- Riedel stated that we had nine calls during the recent snow storm and had to turn down two mutual aid calls.

Packard.

- The NOTS trauma training has been completed.
- He is looking at grant opportunities due next month.

Moledor.

- Fourteen inspections were done last month.
- He purchased a banner for the Valley Fire food drive next month and turned down the offer of reimbursement. The board thanked him for the contribution.
- New bottles for the SCBA equipment should be here on Friday.
- He is cutting back on work hours while on family leave from his other job.
- He requested equipment for the off road vehicle which was provided at no cost from the park. He'll request approval from the board for emergency lights when he receives additional information. Currently, he would like to purchase a brush guard for the front of the vehicle.
MOTION by Slocum, seconded by Schneider to approve the purchase a brush guard for the front of the vehicle at cost not to exceed \$420. Voting: All Yes **[20191120-13]**

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- He surveyed local stations (Mogador, Lakemore, Northfield Village) similar to our district regarding pay rates for EMTs and paramedics. We currently pay \$13 for EMT and \$15 for paramedic. The average pay for the sample was \$15.91. The board responded that there is a limited amount of funds available from the population base and that it is the board's decision when to consider the additional expenditure of funds.

Sebastian.

- Supplies have been purchased against the \$2,800 EMS grant and the receipts have been submitted to the agency for reimbursement.
- He has filed the grant proposal for the Lucas device approved at the last meeting.
- He is working on the software to correct the issues regarding mileage on patient billing. For example, the system is pulling up a Maumee/Toledo address instead of Boston Heights for Bass Pro Drive. He has caught a few of the errors already.

Anderson.

- She stated that we have received the draft agreement from Al Schrader to act as our legal counsel. Pulekins recommended Schrader. The Boston Township trustees have had a good experience working with him in the past and have hired him as their counsel. MOTION by Slocum, seconded by Schneider to hire Al Schrader as legal counsel at the rate of \$165/hour as indicated in the draft agreement. Voting: All Yes **[20191120-14]**

Pulekins.

- He distributed information on the latest settlement for opioid lawsuit. The payout will be in product and services rather than funds directly to each entity. The deadline for withdrawing from the lawsuit is approaching. MOTION by Slocum, seconded by Schneider to remain part of the opioid lawsuit. Voting: All Yes **[20191120-15]**

Packard, for the Association.

- The ticket sales for the gun raffle are going well. The deadline for purchase is December 5.
- Duber is requesting volunteers to help out at the Morehouse Reception.

Farewell to Pulekins:

- A small reception is planned for Wednesday, November 27 at the Boston Meeting Room at 6:00 PM to say goodbye to Ed. The board and officers thanked him for everything he's done for Valley Fire, including getting us through some tough contracts, during his 34 years of service. Pulekins stated that he is proud of the Fire District and has worked to gain the confidence of the residents in comparison to environment of 34 years ago.

There being no further business, Slocum motioned to adjourn the meeting at 6:57 PM.

Respectfully submitted,

Catherine Anson, Clerk

Amy Anderson, Chair