

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING**

January 20, 2020

The regular meeting of the Valley Fire District Board was held on **Monday, January 20, 2020** at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

BOARD MEMBERS	OFFICERS	LEGAL	FIRE CLERK
Amy Anderson, Chair	Chief Riedel	Al Schrader	Catherine Anson
Richard Slocum	Capt. Packard		

The regular board meeting of the Valley Fire District was called to order by Anderson at 5:50 PM. Dan Schneider attended the meeting but was ineligible to vote pending official appointment by the Peninsula Village Council.

Announcements: Anderson recognized yesterday’s anniversary of the passing of Jerry Dean.

Approval of Minutes.

MOTION by Slocum, seconded by Anderson to approve minutes of the **December 16, 2019** regular meeting. Voting. All Yes by Anderson and Slocum. **[20200120-01]**

Purchase Orders. Items at \$2,500 or more must be signed by the board.

MOTION by Slocum, seconded by Anderson to approve the purchase orders. Voting. All Yes by Anderson and Slocum. **[20200120-02]**

SB NUMBER	ACCOUNT	ACCOUNT NAME	\$AMOUNT	
01	-2020	1000-110-150-0000	Compensation of Board Members	1,200.00
02	-2020	1000-110-312-0000	Auditing	500.00
03	-2020	1000-110-313-0000	UAN	800.00
04	-2020	1000-110-323-0000	Repairs & Maintenance	500.00
05	-2020	1000-110-342-0000	Postage	100.00
06	-2020	1000-110-351-0000	Electricity	1,000.00
07	-2020	1000-110-353-0000	Natural Gas	1,500.00
08	-2020	1000-110-360-0000	Contracted Services	2,000.00
09	-2020	1000-110-500-0000	Other	2,000.00
10	-2020	1000-220-214-0000	Volunteer Firemen’s Dependent Fund	150.00
11	-2020	1000-220-230-0000	Workers’ Compensation	2,000.00
12	-2020	1000-220-311-0000	Legal Fees	8,000.00
13	-2020	1000-220-318-0000	Training Services	1,000.00
14	-2020	1000-220-323-0000	Repairs & Maintenance	7,000.00
15	-2020	1000-220-341-0000	Telephone	3,000.00
16	-2020	1000-220-349-0000	Other-Communications	1,000.00
17	-2020	1000-220-380-0000	Insurance & Bonding	1,000.00
18	-2020	1000-220-400-0000	Fuel	4,000.00
19	-2020	1000-220-420-0000	EMS Supplies	3,000.00
20	-2020	1000-220-590-0000	Clothing	500.00
21	-2020	1000-290-410-0000	Office Supplies	3,000.00
22	-2020	1000-290-420-0000	Other	5,000.00
23	-2020	4901-760-323-0000	Repairs & Maintenance	5,000.00
24	-2020	4901-760-740-0000	Equipment	90,000.00
25	-2020	4901-760-750-0000	Vehicles	15,000.00
26	-2020	1000-290-490-0000	Office Supplies	3,000.00
27	-2020	1000-290-500-0000	Other	5,000.00

Bank Reconciliation. MOTION by Slocum, seconded by Anderson to approve the bank reconciliation. Voting: All Yes by Anderson and Slocum. **[20200120-03]**

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Approval of Payroll. MOTION by Slocum, seconded by Anderson to approve the payroll.

Voting: All Yes by Anderson and Slocum.

[20200120-04]

Approval for Payment of Bills. MOTION by Slocum, seconded by Anderson to approve the

payment of bills. Voting: All Yes by Anderson and Slocum.

[20200120-05]

Business.

• **Financials.**

• **Policy Review/Assets Inventory.** Anderson handed out a draft Social Media Policy prepared by Arthur Brumett for review. The board and officers will review the policy.

• **Volunteer Firefighters Dependent Fund Certification:** The board secretary signed off on the annual certification information requested by the VFDF.

• **2020 Meeting Dates.** The board and officers reviewed possible changes to the meeting schedule to accommodate officer schedules and agreed to leave the dates as is. Anderson requested that the next four board meetings start at 6:30 PM instead of 5:30 PM. There were no objections to the change from those in attendance. MOTION by Slocum, seconded by Anderson to approve change in meeting times for February, March, April and May to a 6:30 PM start. Voting: All Yes by Anderson and Slocum.

[20200120-06]

Reports.

Riedel.

• Kevin Dupree has resigned from the department; he has received a job offer in Salt Lake City. The officers have been reviewing attendance policy and contacting personnel. Dan Edwards has resigned from the department.

• The check for coverage at the ski resorts has been received.

• The CAD reporting system is finally working which has automated some data entry.

• Station 2 had sewer problems resulting in removable of a portion of the cement floor.

• The secondary Summit County HazMat truck is parked at Station 1, along with extra gear.

• A schematic of the new fire engine is posted at the station. Delivery may be as soon as July. Anderson thanked Riedel for all his work on the project.

• On behalf of Moledor who could not attend tonight's meeting, they would like to order 6 more air packs for the trucks, 4 spares, and 3 face masks, along with a fit tester adapter. The cost from Howe Rescue is \$38,669. Funds donated in memory of Judy Rodatt will be used to offset the cost. MOTION by Slocum, seconded by Anderson to approve purchase from Howe Rescue as stated. Voting: All Yes by Anderson and Slocum.

[20200120-07]

Riedel, reporting for Sebastian.

• Service has been completed on some of the cots.

• He is contacting additional hospitals for equipment donations.

• Levitt and Sebastian are taking the Safety Officer class.

• We did not get the grant from Firehouse Subs and he will re-apply.

• He would like to purchase a second LUCAS device used for CPR. The cost is \$16,000.

MOTION by Slocum, seconded by Anderson to approve purchase of the LUCAS device. Voting: All Yes by Anderson and Slocum.

[20200120-08]

Riedel, reporting for Moledor.

• He has arranged a donation from the Cleveland airport of four gas detectors. We will need to buy gas for calibration.

• Parts for the extra squad's cot were also donated.

• 99% of the annual inspections have been completed for last year.

Packard, reporting for Moledor.

• We haven't used all of the additional time and effort authorized by the board last year to complete inspections. He would like to request that the additional 10 hours/week be extended for an additional six months to allow for some flexibility in scheduling inspections. MOTION by Slocum, seconded by Anderson to approve the additional hours as requested.

Voting: All Yes by Anderson and Slocum.

[20200120-09]

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Packard, reporting for Duber.

- The Medic heater has been fixed.
- 15 people will be fitted for new gear. Most want the Lion brand after reviewing both options.
- He is looking at a Community Development grant to provide lock boxes and smoke detectors.
- He would like to order 35 duty shirts at a base cost of \$80 per shirt; larger sizes may be extra. MOTION by Slocum, seconded by Anderson to approve purchase of 35 duty shirts not to exceed \$3500. Voting: All Yes by Anderson and Slocum. **[20200120-10]**
- He is investigating changing the logo on t-shirts and will submit a request to the board when ready.

Packard.

- He distributed a list of in-house training events for the upcoming year. Topics include items that will eventually be required by the state.
- A boater safety class will be held this Saturday from 9 to 5 offered by OD&R and the Coast Guard. The cost is free and is required for the boater license.
- John Gordon would like to attend a state arson class in February in Ashland. The two-day event is \$115. MOTION by Slocum, seconded by Anderson to approve cost of training for Gordon. Voting: All Yes by Anderson and Slocum. **[20200120-11]**
- Rory Skolnik has passed the exams for paramedics. Once the official notification has been received, he'll be reclassified as a paramedic starting with the January 26 pay period.
- He would like to request that up to 3 people be allowed to attend the week-long training at FDIC. Two hotel rooms would be needed. He'll post a sign-up sheet. Preference will be given to new attendees. The cost is expected to be approximately \$3,000 but is variable. MOTION by Slocum, seconded by Anderson to approve cost of up to 3 people to attend the week-long training at FDIC with two hotel rooms at an approximate cost of \$3,000. Voting: All Yes by Anderson and Slocum. **[20200120-12]**
- The National Park is hosting a Wilderness Medicine Certification event put on by the Wilderness Medical Society this March. The cost is \$450 for three full days and comes highly recommended by past attendees. There may be a discount available. MOTION by Slocum, seconded by Anderson to approve cost of sending up to four people to the training with preference given to new attendees. Voting: All Yes by Anderson and Slocum. **[20200120-13]**

Schneider. Peninsula would like to close down Mill Street West during the Ramp Up festival. Riedel stated that as long as a fire lane was kept open by Die Casters and Terry Lumber it wouldn't pose a problem and the Peninsula police have been careful in keeping access available at past events.

Ron Fenn. The Boston Heights Safety Committee would like to meet with the VFD board representatives in February or March to look at numbers and discuss how they can help out with major equipment purchases.

Association.

- Hannah August has been selected as the new treasurer.
- The Christmas party will be held in February. They would like to request permission to have alcohol and cigars at the party. MOTION by Slocum, seconded by Anderson to approve use of alcohol and cigars at the party. Voting: All Yes by Anderson and Slocum. **[20200120-14]**

Anderson. Distributed a letter to the editor from the *Bath Country Journal* forwarded to her from Ed Pullekens. The letter cites the Valley Fire District as "a very successful prototype" for merged departments.

Packard. Showed a December 2019 article from the national magazine *The Municipal* on "Distracted Driving." Photographs from the article feature an incident handled by the department. The photos were taken by the Ohio State Highway Patrol.

