

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING**

**April 20, 2020**

The regular meeting of the Valley Fire District Board was held on **Monday, April 20, 2020** at the Boston Township Meeting Room, located at 1775 Main Street, Peninsula, Ohio 44264. The following were present at the location with starred people attending via the publicly available Webex webcast set up to respond to the COVID regulations limiting in-person attendance.

|                      |                 |                 |                      |
|----------------------|-----------------|-----------------|----------------------|
| <b>BOARD MEMBERS</b> | <b>OFFICERS</b> | <b>OFFICERS</b> | <b>FIRE CLERK</b>    |
| Amy Anderson, Chair  | Chief Riedel*   | Lt. Moledor*    | Catherine Anson      |
| Dan Schneider, Sr.   | Capt. Packard*  | Lt. Sebastian*  | <b>LEGAL COUNSEL</b> |
| Richard Slocum       |                 |                 | Al Schrader          |

The regular board meeting of the Valley Fire District was called to order by Anderson at 5:42 PM.

**Approval of Minutes.**

MOTION by Slocum, seconded by Schneider to approve minutes of the **March 16, 2020** Regular meeting. Voting: All Yes. **[20200420-01]**

**Purchase Orders.** Items at \$2,500 or more must be signed by the board. MOTION by Slocum, seconded by Schneider to approve the purchase orders. Voting: All Yes. **[20200420-02]**

| SB NUMBER | ACCOUNT | ACCOUNT NAME      | \$AMOUNT                           |          |
|-----------|---------|-------------------|------------------------------------|----------|
| 33        | -2020   | 1000-110-313-0000 | UAN FEES                           | 2,700.00 |
| 34        | -2020   | 1000-110-342-0000 | POSTAGE                            | 200.00   |
| 35        | -2020   | 1000-110-351-0000 | ELECTRICITY                        | 2,000.00 |
| 36        | -2020   | 1000-110-353-0000 | NATURAL GAS                        | 2,000.00 |
| 37        | -2020   | 1000-110-360-0000 | CONTRACTED SERVICES (LIFE FORCE)   | 6,000.00 |
| 38        | -2020   | 1000-220-214-0000 | VOLUNTEER FIREMEN'S DEPENDENT FUND | 150.00   |
| 39        | -2020   | 1000-220-230-0000 | WORKERS' COMP                      | 2,000.00 |
| 40        | -2020   | 1000-220-311-0000 | LEGAL FEES                         | 6,000.00 |
| 41        | -2020   | 1000-220-232-0000 | REPAIR & MAINTENANCE               | 2,000.00 |
| 42        | -2020   | 1000-220-341-0000 | TELEPHONE                          | 2,000.00 |
| 43        | -2020   | 1000-220-420-0000 | FUEL                               | 9,000.00 |
| 44        | -2020   | 1000-220-400-0000 | EMS SUPPLIES                       | 6,000.00 |

| REG PO | VENDOR | ACCOUNT | ACCOUNT NAME      | \$AMOUNT |          |
|--------|--------|---------|-------------------|----------|----------|
| 02     | -2020  | BadLime | 1000-220-590-0000 | Clothing | 2,965.00 |

**Bank Reconciliation and Financials.** MOTION by Slocum, seconded by Schneider to approve the bank reconciliations for the month. Voting: All Yes. **[20200420-03]**

**Approval of Payroll.** MOTION by Slocum, seconded by Schneider to approve the payroll. Voting: All Yes. **[20200420-04]**

**Approval for Payment of Bills.** MOTION by Slocum, seconded by Schneider to approve the payment of bills. Voting: All Yes. **[20200420-05]**

**Business.**

- **Credit Card Limits.** MOTION by Anderson, seconded by Slocum to raise the credit card limits to \$3,500 for all holders. Voting: All Yes. **[20200420-06]**
- **Future Meetings:** MOTION by Slocum, seconded by Schneider to offer webcasts of board meetings during the COVID crisis. Slocum will investigate if the same meeting number can be used or if new numbers should be posted each month. Voting: All Yes. **[20200420-07]**
- **VBH Meeting:** Slocum reported on the meeting with the Village of Boston Heights Safety Committee. He, Anson, and Riedel attended. The spreadsheet on future equipment purchases was presented. The Safety Committee was in favor of splitting the cost of equipment and will bring the request to the council when the vehicle is ready to be delivered. The group discussed exploring options for VBH joining the District including consideration of different funding models. Schrader asked for copies of documents relating to the original formation of the district.
- **Contracts:** The Richfield Dispatch contract is due for renewal later this year. Riedel will start looking at options to present to the board.

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING**

**April 20, 2020**

- **COVID Housing Agreement:** Summit County has made arrangements for low-cost housing at motels for emergency workers. MOTION by Slocum, seconded by Schneider to accept the agreement for our workers at a cost of \$20 per night. Voting: All Yes. **[20200420-08]**

**Reports.**

**Riedel.**

- Officer reports were distributed to the board prior to the meeting.
- No VFD personnel have been tested since none of them have met the current criteria.
- He and Sebastian have been working to secure COVID supplies. The stockpile should last us through the current pandemic projections.
- The new fire engine is still on target for a July delivery.
- He arranged for COSTCO credit cards for himself and Packard.
- They've been responding to updated protocols regarding operations during the pandemic.

**Packard.**

- COVID UPDATE: Purchasing supplies have been going well. There have been no call-offs to the schedule and the local departments have not been affected by the virus. He expressed thanks to Costco for allowing them to purchase supplies prior to stocking for the public.
- William Hetzel passed the requirements for paramedic and should be promoted to the new position effective at the start of this pay period (April 19, 2020).
- FDIC has been cancelled; fees will be refunded.
- 11 personnel have completed all four online training modules with 15 in process.
- Chagrin Valley has purchased an approved UV system to disinfect for COVID and have offered services for free to local departments. Our squads will be disinfected the next four Fridays at Brecksville.

Sebastian left the meeting to respond to a rescue call.

**Moledor.**

- Four inspections were made prior to the shutdown.
- He has repaired the gas testers and they are now calibrated.
- In response to a question from the board, Bridle's business has been inspected.

Anderson relayed thanks to the department from the stepdad of the person involved in the incident at Boston Mills and Riverview for how the situation was handled.

There being no further business, Slocum motioned to adjourn the meeting at 6:36 PM.

Respectfully submitted,

---

Catherine Anson, Clerk

---

Amy Anderson, Chair