

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING**

June 15, 2020

The regular meeting of the Valley Fire District Board was held on **Monday, June 15 2020** at the Boston Township Meeting Room, located at 1775 Main Street, Peninsula, Ohio 44264. The following were present at the location with starred people attending via the publicly available WebEx webcast set up to respond to the COVID regulations limiting in-person attendance.

BOARD MEMBERS Amy Anderson, Chair Dan Schneider, Sr. Richard Slocum	OFFICERS Chief Riedel* Asst. Chief Duber* Capt. Packard*	OFFICERS Lt. Moledor*	FIRE CLERK Catherine Anson LEGAL COUNSEL Al Schrader
---	--	---------------------------------	---

The regular board meeting of the Valley Fire District was called to order by Anderson at 5:35 PM.

Approval of Minutes. MOTION by Slocum, seconded by Schneider to approve minutes of the **May 18, 2020** regular meeting. Voting: All Yes. **[20200615-01]**

Purchase Orders. Items at \$2,500 or more must be signed by the board. MOTION by Slocum, seconded by Schneider to approve the purchase orders. Voting: All Yes. **[20200615-02]**

SB NUMBER	ACCOUNT	ACCOUNT NAME	\$AMOUNT	
49	-2020	1000-220-349-0000	Other Communications (Radios)	10,000.00
50	-2020	1000-110-500-0000	Administration-Other	2,000.00
51	-2020	1000-220-311-0000	Legal Fees	6,000.000

Bank Reconciliation and Financials. MOTION by Slocum, seconded by Schneider to approve the bank reconciliations for the month. Voting: All Yes. **[20200615-03]**

Approval of Payroll. MOTION by Slocum, seconded by Schneider to approve the payroll. Voting: All Yes. **[20200615-04]**

Approval for Payment of Bills. MOTION by Slocum, seconded by Schneider to approve the payment of bills. Voting: All Yes. **[20200615-05]**

Business.

- **Audit.** The board was sent the audit contract from Charles Harris prior to the meeting and signed the agreement at the meeting.
- **2021 Budget.** The board was sent the draft of the 2021 budget prepared on the Alternative Tax Form prior to the meeting. MOTION by Slocum, seconded by Schneider to approve the 2021 budget as presented for submission to the county. Voting: All Yes. **[20200615-06]**
- **Handbook & Policy Statements.** The board received the packet of policy statements and forms that is required of employees. Signed forms should be returned to the clerk.
- **Future Meetings.** With the new recommendations on COVID procedures, the board discussed moving board meetings back to the station and eliminating the webcast of meetings. The room can be set up to keep social distancing. Starting on July 20, board meetings will be held at the station facility (5287 Dogwood Drive). The clerk will have the website updated.
- **Fire Inspections.** Anderson thanked the Chief and Lt. Moledor for the work they did on the continued violations on the Bridle property. The Chief indicated that they'll return in a week to follow up.

Reports.

Riedel.

- The delivery of the new fire truck is still on schedule.
- He is working with ISO on scheduling inspection around mid-July.
- He has switch carriers from Verizon to ATT FirstNet in response to network problems.
- Calls have been increasing including park calls. For significant calls, they responded to an oil well leak and assisted Hudson with a large house fire.

Riedel for Sebastian.

- He is working on updating the hydrant inspection list. Anderson indicated that Boston Township has mowed around the hydrant areas.
- He is working on switching the med control agreement to Western Reserve Hospital.

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING**

June 15, 2020

Duber.

- Car 2 is out of service.
- He has completed telephone interviews and now has in-person interviews set up with two potential employees. The files have been shared with the officers.
- Turnout gear has started to be delivered.
- Per the Chief's request, he is moving pre-planning information off Active 911 to the new system.
- He will be meeting with the vendor at the station to match the red color on the current vehicle graphics.

Packard.

- The FDIC is offering three options regarding the payments made for the cancelled conference: roll over of funds to next year; a smaller two-day conference with refund of remaining fees; or a total refund. The board discussed the options and agreed that a total refund would be the best option.
- Hannah August has been hired full-time in Twinsburg; their employment practices allow her to remain a part-time employee with us.
- The UTV was busy this month helping out with several park incidents.

Moledor.

- He has been testing hoses with those at Station 1 completed and is entering the information into the system. Current guidelines state that hoses prior to 1987 be retired and we have 12 to 15 sections that old. Next year, new standards may impact the remaining stock. MOTION by Slocum, seconded by Schneider to approve \$6,000 to replace 1400 feet of hose. Voting: All Yes. **[20200615-07]**
- The new phones are ready, switching from Verizon to ATT FirstNet and he has purchased cases for them.

Other Business.

- Slocum indicated that the budget meeting with the Village of Boston Heights to discuss cost sharing of the vehicle purchase has been put on hold. He will follow up with them.
- Schrader, who attended the meeting regarding the Bridle property violations, stated that the Chief and Lieutenant did a great job in handling the situation.
- Anderson contacted the board members prior to the meeting with information on dedicating the new fire engine. MOTION by Anderson, seconded by Slocum to dedicate the new fire engine in honor of the founding board members of the Valley Fire District: Norm Rodatt, Tom Morehouse, and George Fisher, Jr. Voting: All Yes. **[20200615-08]**
- Anderson stated that help is needed in securing a Knox Box at the Catholic Church to provide emergency access in case of fire. She and Packard will follow up.

There being no further business, Slocum motioned to adjourn the meeting at 6:15 PM.

Respectfully submitted,

Catherine Anson, Clerk

Amy Anderson, Chair