

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING**

September 21, 2020

The regular meeting of the Valley Fire District Board was held on **Monday, September 21, 2020** at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were present.

BOARD MEMBERS	OFFICERS	OFFICERS	FIRE CLERK
Amy Anderson, Chair	Chief Riedel	Lt. Moledor	Catherine Anson
Dan Schneider, Sr.	Asst. Chief Duber	Lt. Sebastian	LEGAL COUNSEL
Richard Slocum		Lt. Levitt	Al Schrader

The regular board meeting of the Valley Fire District was called to order by Anderson at 5:32 PM.

Announcements. Anderson offered condolences to the family of Junior Myello and requested prayers for Jim Paulett as he recovers from his illness.

Approval of Minutes. MOTION by Slocum, seconded by Schneider to approve minutes of the **August 17, 2020** regular meeting. Voting: All Yes. **[20200921-01]**

Appropriations Reallocations. MOTION by Slocum, seconded by Schneider to approve the appropriations reallocations as listed below. Voting: All Yes. **[20200921-02]**

FUND	NAME	FROM	TO
1000-110-314-0000	Tax Collection Fees	(1,500.00)	
1000-220-341-0000	Telephone		1,500.00

Purchase Orders. Items at \$2,500 or more must be signed by the board. MOTION by Slocum, seconded by Schneider to approve the purchase orders. Voting: All Yes. **[20200921-03]**

SB NUMBER	ACCOUNT	ACCOUNT NAME	\$AMOUNT
56	-2020	1000-220-341-0000 Telephone	1,000.00
57	-2020	1000-220-590-0000 Clothing	2,000.00

Bank Reconciliation and Financials. MOTION by Slocum, seconded by Schneider to approve the bank reconciliations for the month. Voting: All Yes. **[20200921-04]**

Approval of Payroll. MOTION by Slocum, seconded by Schneider to approve the Payroll #10 of September 22, 2020. Voting: All Yes. **[20200921-05]**

Approval for Payment of Bills. MOTION by Slocum, seconded by Schneider to approve the payment of bills. Voting: All Yes. **[20200921-06]**

Business.

- **Life Force Closures.** MOTION by Slocum, seconded by Schneider to approve the Life Force closures as noted on each closure. Voting: All Yes. **[20200921-07]**
- **Wording on Life Force Closures:** Anderson suggested adding a checkbox and line in the signature section of the closures to read: ___ Resident No Charge. MOTION by Slocum, seconded by Schneider to approve change to the form. Voting: All Yes. **[20200921-08]**
- **Summit County MOU.** The board and legal counsel reviewed the Memorandum Of Understanding (MOU) regarding the Special Operations Response Team Vehicles (SORT) prior to the meeting. MOTION by Slocum, seconded by Schneider to approve the SORT MOU. Voting: All Yes. **[20200921-09]**
- **Huntington Lease Agreement.** Prior to the meeting, the board reviewed the lease agreement package from Huntington National Bank for \$510,965 to purchase the Pierce Saber Pumper. MOTION by Anderson, seconded by Slocum to approve lease agreement. Voting: All Yes. **[20200921-HNB]**
- **Liability Waiver.** The board reviewed the liability waiver drafted by Schrader to be signed by any visitors to the board meetings during the COVID situation. MOTION by Slocum, seconded by Schneider to approve the use of the waiver as written. Voting: All Yes. **[20200921-10]**
- **2021 Budget.** Prior to the meeting, the board reviewed the information submitted by the county for the 2021 budget. Motion by Slocum, seconded by Schneider, to accept the amounts and rates as determined by the Budget Commission, and to authorize the necessary tax levies and certify them to the county fiscal officer. Voting: All Yes. **[20200921-11]**

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- **Listing of Equipment for Sale on Gov.Deals.** Riedel is ready to list unnecessary equipment for sale on Gov.Deals, including the old fire engine, the car, and SCBA equipment. MOTION by Slocum, seconded by Schneider to dispose of surplus, unneeded, obsolete property through Internet-based Auction during calendar year 2020. Voting: All Yes. **[20200921-12]**
Copy of Resolution attached.
- **Meeting Arrangements.** Slocum is moving forward with the purchase and set up of a media cart to be used at the Boston Town Hall Meeting Room. We will continue to meet here at the station in October and most likely move to Zoom meetings at the Town Hall in November.

Reports.

Riedel.

- Rick Razak has requested an unspecified leave of absence. The board consulted with the officers on the leave time. MOTION by Slocum, seconded by Schneider, to allow a four month leave of absence. Voting: All Yes. **[20200921-13]**
- The new fire engine should be here tomorrow. It will be picked up in McConnelsville and driven to Station 1. He will text the board when it's here.
- We were assisted by Richfield, Hudson, and Macedonia at a house fire in Boston Heights. No one was home at the time and the cause was found to be a pinched power cord on the refrigerator.
- He would like to switch telephone services for both stations to the now available VoIP offered by Windstream. He has been speaking with Windstream technical advisors and engineers to make sure the system will improve the current system. Two main advantages: The Station 1 line also ring at Station 2 and calls and voice mail can be routed to individual cell phones. Our internet service will be upgraded and we will likely experience a cost savings.
- In addition to the three new hires, we will be interviewing 3 more candidates on the 30th.
- We will not be participating in our usual Halloween set up but will be patrolling October 31.
- We handled an accident on 271 last week that resulted in a fatality, the 36-year old grandson of John and Linda Fratus. Anderson said she received compliments on Willy Hetzel who handled the call.

Duber.

- He has received many emails from vendors about items to buy with the CARES funds. Power cots will soon be something that will become standard and we would need three of them at ~\$40k each. He suggested that each of the three entities might be able to use their CARES funds to purchase a cot. The best scenario would be to purchase all three cots at the same time. The board discussed the limited amount of CARES funds, the CARES requirements for purchases, and why the relatively new cots needed replacing. Technology on the power cots have improved greatly and can be operated by one person to load into the ambulance. An additional source of funds might be BWC grants for one of the cots. Given the restrictions and confusing/conflicting information regarding the CARES funds, the Capital Fund might be the better option for purchasing the cots. Sebastian will check out other sources of funding along with the cost of trade-in for the current cots, and Schrader will investigate whether power cots meet the allowability requirements. Schrader will attend the upcoming webinar on subcontracting to the District.
- Medic 2 has new tires.
- Tanker 2 has wiring problems and will go in to service. Tanker 1 failed the pump test. A new pump will cost ~\$14k. Other problems include cracks in the tank causing some leakage. This is the tanker that we were going to replace if the previous grant was funded. He suggests holding off on any major repairs since the tanker still functions. This tanker is listed on the Capital Fund spreadsheet for replacement.
- Except for Cern who ordered late, everyone scheduled has received their new gear and is happy with it. He consulted with Anson on the remaining funds allocated by the board and will purchase new boots, helmets according to the schedule and then gloves and other small equipment.
- He will be teaching a dive class in Akron in October and Joe McVey and Scott Reynolds expressed interest in becoming certified. The cost for both of them is estimated at \$1,400 which will cover the initial cost, digital book, and rental of equipment. Recertification cost is \$100 every 3 years and \$25 every 3 years for ice diving.

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MOTION by Slocum, seconded by Schneider, to approve training costs of \$1,400 for McVey and Reynolds. Voting: All Yes. **[20200921-14]**

Riedel for Packard.

- He'll be teaching an advanced wilderness class in October. Three of our personnel will be attending.
- He is planning more training.

Moledor.

- The ISO inspection helped to point out efficiencies that can be carried out and he is working on check-off lists for each vehicle.
- He has ordered the three recliners approved at the previous meeting.
- He and Gordon completed the plan review of the assisted living facility in Boston Heights and have consulted with the Richfield chief for his experience with this type of building. Elevators for the building are not required by zoning regulations but are deemed necessary by the fire district. They will suggest an elevator of sufficient size to handle a fully extended cot.

Sebastian.

- The move to working with Western Reserve Hospital on August 3 is going smoothly with training and ordering supplies and equipment.
- He will be out on medical leave starting on October 10. The expected length is from one to five months and he will inform the board when he has additional information.

Levitt.

- All trucks have completed pump testing for this year.
- Our on-duty crew responded to a Granger fire last night.

Sternad (Nick) for the Association:

- The Association will hold the annual Clam Bake this year on October 10. The board is welcome to attend as well.

Other Business:

- Schneider stated that Riverview Road is likely to be open soon. The county will pave the bottom and complete the repair in the spring. There is an ongoing discussion regarding the placement of guardrails. Anderson stated that the most recent estimate from the county is to open the road on September 25.

There being no further business, Schneider motioned to adjourn the meeting at 6:51 PM.

Respectfully submitted,

Catherine Anson, Clerk

Amy Anderson, Chair