

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING**

**November 16, 2020**

The regular meeting of the Valley Fire District Board was held on **Monday, November 16, 2020** at the Boston Town Hall Meeting Room, 1775 Main Street, Peninsula, Ohio 44264. The following were present with those starred available via Zoom.

<b>BOARD MEMBERS</b> Amy Anderson, Chair Dan Schneider, Sr. Richard Slocum	<b>OFFICERS</b> Chief Riedel* Captain Packard*	<b>OFFICERS</b> Lt. Sebastian* Lt. Levitt*	<b>FIRE CLERK</b> Catherine Anson <b>LEGAL COUNSEL</b> Al Schrader
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The regular board meeting of the Valley Fire District was called to order by Anderson at 5:58 PM.

**Approval of Minutes.** MOTION by Slocum, seconded by Schneider to approve minutes of the **October 12, 2020** regular meeting. Voting: All Yes. **[20201116-01]**

MOTION by Slocum, seconded by Schneider to amend the approval of minutes to correct the date to **October 19, 2020**. Voting: All Yes. **[20201116-01a]**

**Appropriations Reallocations.** MOTION by Slocum, seconded by Schneider to approve the appropriations reallocations as listed below. Voting: All Yes. **[20201116-02]**

FUND	NAME	FROM	TO
1000-220-100-0000	SALARIES	(\$4,000.00)	
1000-220-230-0000	WORKERS' COMP		\$4,000.00

**Purchase Orders.** Items at \$2,500 or more must be signed by the board. MOTION by Slocum, seconded by Schneider to approve the purchase orders. Voting: All Yes. **[20201116-03]**

SB NUMBER	ACCOUNT	ACCOUNT NAME	\$AMOUNT	
63	-2020	1000-220-230-0000	WORKERS' COMP	\$4,000.00
64	-2020	4901-760-740-0000	CAPITAL EQUIPMENT	\$20,000.00

**Bank Reconciliation and Financials.** MOTION by Slocum, seconded by Schneider to approve the bank reconciliations for the month. Voting: All Yes. **[20201116-04]**

**Approval of Payroll.** MOTION by Slocum, seconded by Schneider to approve the Payroll #11 of October 20, 2020. Voting: All Yes. **[20201116-05]**

**Approval for Payment of Bills.** MOTION by Slocum, seconded by Schneider to approve the payment of bills. Voting: All Yes. **[20201116-06]**

**Business.**

- **Life Force Closures.** MOTION by Slocum, seconded by Schneider to approve the waiver of the Life Force due to hardship. Voting: All Yes. **[20201116-07]**
- **Insurance Policy.** MOTION by Slocum, seconded by Schneider to approve the insurance policy for 2021 as submitted by Pillar Insurance. Voting: All Yes. **[20201116-08]**
- **VBH Contract Addendum.** MOTION by Slocum, seconded by Schneider to approve the amendment to the Village of Boston Height contract for services to have them pay one-half of the cost of the new engine. Voting: All Yes. **[20201116-VBH]**
- **America CARES Act Fund Creation.**  
MOTION by Slocum, seconded by Schneider to create Fund 2272 Coronavirus Relief Fund to track funds coming from the America CARES Act. Voting: All Yes. **[20201116-09]**
- **COVID Sick Time.** The board discussed paying employees who are out sick due to COVID. MOTION by Slocum, seconded by Schneider to pay an average of the prior four months when an employee is out sick due to COVID. The funds can be expended from either the general fund or Fund 2272. Voting: All Yes. **[20201116-10]**
- **America CARES Act Funds Appropriations.** Anderson stated that the Boston Township Trustees approved sharing the CARES Act funds with local entities and would like to provide the Valley Fire District with \$25,000. Approved purchases include one washing machine per station (~\$2,000) and one ionizer per station (~\$1,500) with the remainder of the \$25,000 set aside for salary. The ionizers will be purchased in bulk for the discount with two additional ionizers purchased by Valley to be reimbursed separately by Boston. The funds already received and expended for EMS supplies total \$1,031.61. MOTION by Slocum, seconded by Schneider to approve the permanent appropriations for Fund 2272 as listed below. Voting: All Yes. **[20201116-11]**

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FUND	NAME	AMOUNT
2272-220-100-0000	Salaries	\$21,500.00
2272-220-400-0000	EMS Supplies	\$1,031.61
2272-220-740-0000	Equipment	\$3,500.00

**Reports.**

**Riedel.**

- He requested permission from the board to spend \$2,945 from the cost-reimbursable EMS grant on 2 new computers and EMS supplies. MOTION by Slocum, seconded by Schneider to allow the expenses as presented. Voting: All Yes. **[20201116-12]**
- The new hires are progressing through their training.
- The department helped out at a large barn fire in Bath and handled motorcycle accidents.
- He has been working with Chief Varga on exploring dispatch contracts and they have contacted Hudson. He's received nothing from Richfield yet on the continuation of the present contract. We are paying more for dispatch services than other departments of our size. Richfield will be taking over dispatch for the National Park until their employees recover from COVID.

**Riedel, for Duber.**

- Duber received a grant from Summit County to purchase smoke alarms and other items for our community. This is a \$11,000 cost-reimbursable grant.
- Joe McVey and Scott Reynolds have been certified as public safety divers and will be added to the county special operations team for dive rescues.
- Medic 3 is out of service and Medic 1 needs new tires.
- The new engine is in service.
- Old Equipment. We are stripping the letters off the old equipment to prep it for sale. The engine may bring in between \$30 and \$40 thousand. The board stated that the chief should set the reserve limit.
- Graphics for the vehicles are still pending.

**Packard.**

- Knox boxes have been purchased on the new grant.
- As requested, he informed the board that most department offer these additional holidays: Martin Luther King Day, Presidents' Day, Good Friday, Columbus Day, Veterans Day, and the day after Thanksgiving.  
MOTION by Anderson, seconded by Slocum to approve the stated additional days as holidays, retroactive to November 11, 2020 (Veterans Day). Voting: All Yes. **[20201116-13]**

**Riedel, for Moledor.**

- We're ordering 175 smoke detectors and CO2 monitors as well as bed shakers for the new grant.
- He is developing a flow chart for pediatric calls.
- A few inspections have been done.
- This coming Wednesday will be the last of the in-person training for the season except for the new employees.

**Sebastian.**

- He has been buying gloves for COVID supplies and they have been difficult to get lately.
- The hospital is setting up an account to distribute the vaccine to our employees by mid-December.

**Levitt.**

- The committee (Levitt, McVey, Gordon, Smith) have received new quotes for the replacement tanker. The delivery time ranges from 220 days to 13 months and the cost ranges from \$325 to \$375 thousand. We may be able to receive a discount if we pay the full amount up front. Anderson thanked Matt and the committee for all their hard work on the project.

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**Anderson.**

She thanked Mike Packard for arranging the welcome to returning cross-country champions who finished first in the state. We had three vehicles manned by Steven Soblosky and son, Sierra Walton, Willy Hetzel and on-duty personnel Jay Skolnik and Rory Skolnik.

**Slocum.**

He offered thanks to the Boston Township Trustees for paying for the media cart and allowing Valley to use their Meeting Room and special thanks for sharing \$25,000 of the COVID funds with the department.

There being no further business, Slocum motioned to adjourn the meeting at 6:33 PM.

Respectfully submitted,

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Catherine Anson, Clerk

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Amy Anderson, Chair

DRAFT