

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING**

**December 21, 2020**

The regular meeting of the Valley Fire District Board was held on **Monday, December 21, 2020** at the Boston Town Hall Meeting Room, 1775 Main Street, Peninsula, Ohio 44264. The following were present with those starred available via Zoom.

<b>BOARD MEMBERS</b> Amy Anderson, Chair Dan Schneider, Sr. Richard Slocum	<b>OFFICERS</b> Captain Packard* Lt. Moledor*	<b>OFFICERS</b> Lt. Sebastian*	<b>FIRE CLERK</b> Catherine Anson <b>LEGAL COUNSEL</b> Al Schrader
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The regular board meeting of the Valley Fire District was called to order by Anderson at 5:33 PM.

**Tanker Committee Report:** The committee investigating the purchase of a new tanker presented their findings on the final two vendors with a recommendation for purchase from the Ohio-based Sutphin. Details from Sutphin: vehicle can be used as an engine; freightliner chassis; build time is 365 days; estimated to be in use for 20-25 years. Two options are available: a two-person or four-person cabin with a price difference of about \$14,000. The addition of two more people would reduce the need to bring out other vehicles. The committee also recommended the purchase of traffic advisory lights. Similar to the last vehicle purchase, a contract is signed and the money is due upon delivery. The clerk will arrange for a loan. Vendors will be increasing prices in January. MOTION by Anderson, seconded by Slocum to approve the purchase of the recommended 4-person tanker from Sutphin with traffic advisory lights at a cost not to exceed \$375,000 with the contract signed prior to January 1, 2021. Voting: All Yes. [20201221-01]  
Anderson thanked committee members Lt. Levitt, Richard Smith, John Gordon, and Joe McVey for their work on the project.

**Approval of Minutes.** MOTION by Slocum, seconded by Schneider to approve minutes of the **November 16, 2020** regular meeting. Voting: All Yes. [20201221-02]

**Purchase Orders.** Items at \$2,500 or more must be signed by the board. MOTION by Slocum, seconded by Schneider to approve the purchase orders. Voting: All Yes. [20201221-03]

SB NUMBER	ACCOUNT	ACCOUNT NAME	\$AMOUNT	
65	-2020	4901-760-740-0000	Capital Equipment- Grant Funds	11,000.00
66	-2020	2272-220-400-0000	CARES Act EMS Funds	1,031.61
67	-2020	2272-220-740-0000	CARES Act Equipment	3,500.00
68	-2020	1000-220-590-0000	Clothing	1,000.00
69	-2020	1000-220-590-0000	Clothing	350.00

REG PO	VENDOR	ACCOUNT	ACCOUNT NAME	\$AMOUNT	
5	-2020	Harris Communication	4901-760-740-0000	Capital Equipment	839.95

**Bank Reconciliation and Financials.** MOTION by Slocum, seconded by Schneider to approve the bank reconciliations for the month. Voting: All Yes. [20201221-04]

**Approval of Payroll.** MOTION by Slocum, seconded by Schneider to approve the **Payroll #13 of December 15, 2020**. Voting: All Yes. [20201221-05]

**Approval for Payment of Bills.** MOTION by Slocum, seconded by Schneider to approve the payment of bills. Voting: All Yes. [20201221-06]

**Business.**

- **Life Force Closures.** MOTION by Slocum, seconded by Schneider to approve the Life Force closures. Voting: All Yes. [20201221-07]
- **Temporary Appropriations 2021.** MOTION by Slocum, seconded by Schneider to approve the Temporary Appropriations for 2021 circulated prior to the meeting. Voting: All Yes. [20201221-08]
- **Clerk Reappointment.** MOTION by Slocum, seconded by Schneider to reappoint the clerk for 2021. Voting: All Yes. [20201221-09]
- **Board Reappointment:** MOTION by Schneider, seconded by Anderson to reappoint Richard Slocum as a member of the Board of Trustees for a three-year term beginning January 1, 2021. Voting: All Yes. [20201221-10]
- **911 Dispatch Contract:** The board reviewed the proposed dispatch contract with Richfield. The chief is still reviewing options in consultation with the Peninsula Police Department. The board discussed approving the contract but continuing to look at other options. Anderson

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stated that the increases from Richfield were exorbitant. MOTION by Slocum, seconded by Schneider to approve the dispatch contract with Richfield. Voting: Slocum: Yes; Schneider: Yes; Anderson: No. **[20201221-RI]**

- **Conservancy Donation.** We received a donation from the Conservancy. Anderson responded to the donation with thanks.
- **VFD Sign:** The wood holding up the sign for the department rotted through. Anderson stated that the sign can be repaired for \$400 using metal legs this time. This will be the third repair/replacement for the sign.
- **Quarterly Station Hours Report:** The board reviewed the report of station hours. One personnel reported that their full-time department is requiring the temporary halt to outside work during the pandemic.

**Reports.**

**Packard for Duber.**

- One vehicle is out for repair.
- Following telephone interviews with two candidates, one is invited for an in-person interview.

**Packard.**

- He will have year-end training reports at the next meeting.
- Online training options are being offered for December and January.
- We have 6 members out with COVID.
- New member training is continuing with Zapora completing his training last month. Leising has just completed his training. Roman and Smith are almost done. Gaiser may be resigning.
- Because of size changes, new gear was purchased for the new hires.

**Moledor.**

- The Community Food Drive benefitting Share-A-Christmas at Costco was a success.
- Knox boxes were purchased.
- Shirts were purchased for the new hires. He has been working with Bad Lime on making some changes to the t-shirts for better quality. The more we order, the more the cost comes down.
- Paperwork to review plans has started on the new Hines Hill facility.
- He expressed thanks to the tanker committee on their work.

**Sebastian.**

- Trainings via Zoom have been held for fire and EMS training.
- The COVID vaccine rollouts will start soon.
- Several people helped him with the Share-A-Christmas delivery. Anderson requested pictures of the event along with a list of everyone who helped out. She expressed thanks to Costco for all the food that was provided.
- Sebastian also expressed thanks to the tanker committee on their work.

**McVey.**

- The current officers for the Association are Nick Sternad, Scott Reynolds, and Hannah August.

**Schrader.**

- The capital levy is up for renewal next year. He recommends getting started on the process early to allow for time for revisions.

**Slocum.**

He expressed thanks to the tanker committee for moving so quickly on the recommendation.

There being no further business, Slocum motioned to adjourn the meeting at 6:38 PM.

Respectfully submitted,

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Catherine Anson, Clerk

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Amy Anderson, Chair