

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING**

JANUARY 17, 2022

The regular meeting of the Valley Fire District Board was held on **Monday, January 17, 2022** at the Valley Fire District, 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were present.

| | | | |
|----------------------|------------------|-----------------|-------------------|
| BOARD MEMBERS | OFFICERS | OFFICERS | FIRE CLERK |
| Amy Anderson, Chair | Asst Chief Duber | Lt. Moledor | Catherine Anson |
| Dan Schneider, Sr. | | Lt. Sebastian | |
| Richard Slocum | | Lt. Levitt | |

The regular board meeting of the Valley Fire District was called to order by Anderson at 5:35 PM. Anderson announced that we haven't received levy figures from the county yet so a special board meeting will need to be held. She noted that George Fisher is in hospice now.

Approval of Minutes.

MOTION by Schneider, seconded by Anderson to approve minutes of the **December 20, 2021** regular meeting. Voting: All Yes. **[20220117-01]**

MOTION by Schneider, seconded by Anderson to approve minutes of the **January 3, 2022** special meeting. Voting: All Yes. **[20220117-02]**

Approval of Reallocations. MOTION by Schneider, seconded by Anderson to approve the reallocations. Voting: All Yes. **[20220117-03]**

| FUND | NAME | FROM | TO |
|-------------------|-----------|------------|----------|
| 1000-220-380-0000 | Insurance | (6,000.00) | |
| 1000-220-420-0000 | Fuel | | 6,000.00 |

Slocum joined the meeting at 5:38 PM.

Approval of Purchase Orders. (Items at \$2,500 or more are signed by the board.) MOTION by Slocum, seconded by Schneider to approve the purchase orders. Voting: All Yes. **[20220117-04]**

| SB NUMBER | ACCOUNT | ACCOUNT NAME | \$AMOUNT | |
|-----------|--------------|--------------------------|--|------------------|
| 65 | 2021 | 1000-110-500-0000 | Administration—Other | 105.00 |
| 01 | -2022 | 1000-110-150-0000 | Compensation of Board Members | 1,290.00 |
| 02 | -2022 | 1000-110-312-0000 | Auditing Services | 1,000.00 |
| 03 | -2022 | 1000-110-313-0000 | UAN Fees | 900.00 |
| 04 | -2022 | 1000-110-323-0000 | Repairs & Maintenance (Copier) | 1,000.00 |
| 05 | -2022 | 1000-110-342-0000 | Postage | 200.00 |
| 06 | -2022 | 1000-110-351-0000 | Electricity | 1,500.00 |
| 07 | -2022 | 1000-110-353-0000 | Natural Gas | 2,000.00 |
| 08 | -2022 | 1000-110-360-0000 | Contracted Services | 3,000.00 |
| 09 | -2022 | 1000-110-500-0000 | Other | 4,000.00 |
| 10 | -2022 | 1000-220-214-0000 | Volunteer Firemen's Dependent Fund | 300.00 |
| 11 | -2022 | 1000-220-230-0000 | Workers' Comp | 2,000.00 |
| 12 | -2022 | 1000-220-311-0000 | Accounting & Legal Fees | 10,000.00 |
| 13 | -2022 | 1000-220-318-0000 | Training Services | 5,000.00 |
| 14 | -2022 | 1000-220-323-0000 | Repairs & Maintenance | 10,000.00 |
| 15 | -2022 | 1000-220-341-0000 | Telephone | 3,000.00 |
| 16 | -2022 | 1000-220-349-0000 | Other-Communications | 60,000.00 |
| 17 | -2022 | 1000-220-380-0000 | Insurance & Bonding | 20,000.00 |
| 18 | -2022 | 1000-220-400-0000 | EMS Supplies & Materials | 10,000.00 |
| 19 | -2022 | 1000-220-420-0000 | Fuel | 3,000.00 |
| 20 | -2022 | 1000-220-590-0000 | Clothing | 5,000.00 |
| 21 | -2022 | 1000-290-490-0000 | Other-Supplies & Materials | 3,000.00 |
| 22 | -2022 | 1000-290-500-0000 | Other | 5,000.00 |
| 23 | -2022 | 4901-760-323-0000 | Capital-Repairs & Maintenance | 5,000.00 |
| 24 | -2022 | 4901-760-740-0000 | Capital-Machinery, Equipment, Furniture | 90,000.00 |
| 25 | -2022 | 4901-760-750-0000 | Capital-Motor Vehicles | 20,000.00 |
| 26 | -2022 | 1000-220-420-0000 | Fuel | 6,000.00 |

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Reappointment of Clerk. MOTION by Anderson, seconded by Slocum to reappoint Catherine Anson as Clerk. The board thanked her for doing a great job. Voting: All Yes. [20220117-05]

Budget Comparisons and Approval of Bank Reconciliation. Prior to the meeting, the board received information on funds received/expended for the previous 9 years. MOTION by Slocum, seconded by Schneider to approve the bank reconciliation. Voting: All Yes. [20220117-06]

Approval of Payroll. MOTION by Slocum, seconded by Schneider to approve **Payroll #1 of January 11, 2022.** Voting: All Yes. [20220117-07]

Approval for Payment of Bills. MOTION by Slocum, seconded by Schneider to approve the payment of bills. Voting: All Yes. [20220117-08]

Business.

- **COVID and Future Meetings.** The board discussed whether to hold Zoom meeting in the future due to COVID restrictions and decided to maintain current open meetings.
- **ACH Direct Pay of Invoices.** The clerk requested approval to use ACH transfer for bills. MOTION by Slocum, seconded by Schneider to approve ACH payment of invoices as decided by the clerk if there is a financial need. Voting: All Yes. [20220117-09]

Reports.

Sebastian.

- Seven department members have signed up to take a hospital refresher course for CE credits.
- The installation of WIFI boosters at Station 2 is still pending.
- He has been working with Levitt on pricing for a new squad. The cost of the cot loading system is driving up the price by about \$55k. He is continuing to look for grants.
- He will be working with Stryker well before the contract deadline to determine a new maintenance agreement. The current three-year contract expires in July.
- He is continuing to work with Akron Children's Hospital on number of call outs.

Duber.

- Tanker 2 is out of service.
- He is continuing to work on the rollout of the new dispatch system which has required some adjustments.

Moledor.

- Four inspections have been completed since the last meeting.
- The new nursing home is still pending final inspection.
- He is having difficulty with the vendor in getting the SCBAs repaired and requested permission to seek legal counsel. Anderson agreed that he should speak with Schrader.

Levitt, reporting for Packard.

- Henderson and Schram have completed training and will be on the February schedule.
- McVey attended a free class in reciprocation.
- COVID approved sick pay expired as of December 31. Two people were out sick in January and he asked if the board would continue paying COVID-related sick pay for hours scheduled but missed. The board requested information from the clerk as to how much is left of the funds received from Boston Township.

Levitt

- He distributed photographs of the new tanker. Inspection is likely to happen in Columbus at the end of March/beginning of April.
- He has been working on quotes for a new squad. The committee decided on the Braun vehicle as it is made in Columbus. Other vehicles were made in Alabama and Iowa.

During the meeting, the board received word of the passing of George Fisher and expressed condolences to his family.

There being no further business, Slocum motioned to adjourn the meeting at 6:17 PM.

Respectfully submitted,

Catherine Anson, Clerk

Amy Anderson, Chair