

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING**

**JANUARY 16, 2023**

The regular meeting of the Valley Fire District Board was held on **Monday, January 16, 2023** at the Valley Fire District, 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were present.

<b>BOARD MEMBERS</b>	<b>OFFICERS</b>	<b>OFFICERS</b>	<b>FIRE CLERK</b>
Amy Anderson	Chief Riedel	Lt. Moledor	Catherine Anson
Richard Slocum		Lt. Sebastian	<b>LEGAL COUNSEL</b>
Dan Schneider, Sr			Al Schrader

The regular board meeting of the Valley Fire District was called to order by Anderson at 5:32 PM.

**Announcements.** Anderson announced the following:

- Long-time Peninsula resident Leona Tesmer passed away in December.
- Tomorrow will be the one-year anniversary of the passing of George Fisher.

**Approval of Minutes.**

MOTION by Slocum, seconded by Schneider to approve minutes of the **December 19, 2022** regular meeting. Voting: All Yes. **[20230116-01]**

**Approval of Purchase Orders.** (Items at \$2,500 or more are signed by the board.) MOTION by Slocum, seconded by Schneider to approve the purchase order. Voting: All Yes. **[20230116-02]**

01	-2023	VOID	VOID	
02	-2023	1000-110-312-0000	Auditing Services	1,000.00
03	-2023	1000-110-313-0000	UAN Fees	900.00
04	-2023	1000-110-323-0000	Repairs & Maintenance (Copier)	1,000.00
05	-2023	1000-110-342-0000	Postage	200.00
06	-2023	1000-110-351-0000	Electricity	1,500.00
07	-2023	1000-110-353-0000	Natural Gas	2,000.00
<b>08</b>	<b>-2023</b>	<b>1000-110-360-0000</b>	<b>Contracted Services</b>	<b>2,000.00</b>
<b>09</b>	<b>-2023</b>	<b>1000-110-500-0000</b>	<b>Other</b>	<b>4,000.00</b>
10	-2023	1000-220-214-0000	Volunteer Firemen's Dependent Fund	300.00
11	-2023	1000-220-230-0000	Workers' Comp	2,000.00
<b>12</b>	<b>-2023</b>	<b>1000-220-311-0000</b>	<b>Accounting &amp; Legal Fees</b>	<b>10,000.00</b>
<b>13</b>	<b>-2023</b>	<b>1000-220-318-0000</b>	<b>Training Services</b>	<b>3,000.00</b>
<b>14</b>	<b>-2023</b>	<b>1000-220-323-0000</b>	<b>Repairs &amp; Maintenance</b>	<b>6,000.00</b>
<b>15</b>	<b>-2023</b>	<b>1000-220-341-0000</b>	<b>Telephone</b>	<b>3,000.00</b>
<b>16</b>	<b>-2023</b>	<b>1000-220-349-0000</b>	<b>Other-Communications</b>	<b>40,000.00</b>
<b>17</b>	<b>-2023</b>	<b>1000-220-380-0000</b>	<b>Insurance &amp; Bonding</b>	<b>20,000.00</b>
<b>18</b>	<b>-2023</b>	<b>1000-220-400-0000</b>	<b>EMS Supplies &amp; Materials</b>	<b>6,000.00</b>
<b>19</b>	<b>-2023</b>	<b>1000-220-420-0000</b>	<b>Fuel</b>	<b>15,000.00</b>
<b>20</b>	<b>-2023</b>	<b>1000-220-590-0000</b>	<b>Clothing</b>	<b>5,000.00</b>
<b>21</b>	<b>-2023</b>	<b>1000-290-490-0000</b>	<b>Other-Supplies &amp; Materials</b>	<b>3,000.00</b>
<b>22</b>	<b>-2023</b>	<b>1000-290-500-0000</b>	<b>Other</b>	<b>5,000.00</b>
<b>23</b>	<b>-2023</b>	<b>4901-760-323-0000</b>	<b>Capital-Repairs &amp; Maintenance</b>	<b>5,000.00</b>
<b>24</b>	<b>-2023</b>	<b>4901-760-740-0000</b>	<b>Capital-Machinery, Equipment, Furniture</b>	<b>10,000.00</b>
<b>25</b>	<b>-2023</b>	<b>4901-760-750-0000</b>	<b>Capital-Motor Vehicles</b>	<b>10,000.00</b>
26	-2023	1000-110-150-0000	Compensation of Board Members	1,350.00

**Financials and Approval of Bank Reconciliation.** MOTION by Slocum, seconded by Schneider to approve the bank reconciliation. Voting: All Yes. **[20230116-03]**

**Approval of Payroll.** MOTION by Slocum, seconded by Schneider to approve **Payroll #13 of December 13, 2022.** Voting: All Yes. **[20230116-04]**

**Approval for Payment of Bills.** MOTION by Slocum, seconded by Schneider to approve the payment of bills. Voting: All Yes. **[20230116-05]**

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**Other Business.**

**LifeForce Closures.** MOTION by Slocum, seconded by Schneider to approve the LifeForce Closures.  
Voting: All Yes. **[20230116-06]**

**Full Time Employee Manual Additions.** The board reviewed the draft of the additions to the employee manual covering full-time employees. Schrader discussed several edits to the draft and he will circulate another draft prior to the next meeting.

**Reports.**

**Riedel.**

- This has been a busy month for the department. An unusual call was for a dog rescue from the ice on Kendall Lake.
- Cement blocks were added around the fuel station. Additional protection is planned.
- The department is considering several grants.
- Station 1 is still prepping for upgraded WIFI.
- We have several applicants to interview for part-time positions.
- Duber, Packard, and Levitt are all on shift duty today and he will be presenting their reports.

**Riedel for Duber.**

- He conducted initial interviews for 5 candidates for the part-time positions and will schedule follow up interviews with the officers.
- He will consult with Schrader regarding the ad for the fill station bid.
- He is looking at the SAFER and AFG grant opportunities.

**Riedel for Packard.**

- We had 656 calls for last year.
- Scheduling for January is slightly better than in previous months.
- One member did not meet the training requirements for the department last year and will be contacted.
- Two people completed the 2-day training offered last month.
- Macedonia is interested in joint training events this year.
- We are out of smoke detectors and plan on buying more. Levitt provided and installed smoke and CO2 detectors for a local resident.

**Riedel for Levitt.**

- He is planning to submit an application for hazmat training to the PUCO grant opportunity.
- He spoke with Lifeline regarding the new squad.
- He would like to purchase GPS systems for two of the squads at a cost of \$500 total. Some of the new employees are finding it difficult to find the best routes to various hospitals. The board discussed purchasing an additional system so all three squads are covered. MOTION by Slocum, seconded by Schneider to approve the purchase of three GPS systems at a cost not to exceed \$750. Voting: All Yes. **[20230116-07]**
- Three department personnel applied to the new full-time position. Interviews will be scheduled with the officers and board member.

**Moledor.**

- There were 9 inspections since the last report which includes fire and build inspections. A number of new builds are in the plans for our area.
- The Emergency Reporting system we use has been bought out by ESO. We haven't been given the transition plan yet.
- The COSTCO food drive was very successful with both food and cash donations. Anderson and Moledor expressed thanks to Costco and everyone who worked on Share A Christmas.

**Sebastian.**

- A number of things are on back order with Stryker. We're looking at grants to replace our Lifepaks which are reaching end of life.
- We are not billing for third party calls when the person refuses treatment.
- He recommended the purchase of charging systems to protect the iPads in the squads. The cost of the mounts, skins, and docking station for the three vehicles is \$1500. The board discussed two additional systems for the engines as well.

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MOTION by Slocum, seconded by Schneider to approve the purchase of five iPad charging systems at a cost not to exceed \$2,500. Voting: All Yes. **[20230116-08]**

**Schrader.**

- Addendum 2 to the Boston Heights contract which will provide \$50,000 per year for firefighter salaries is being drawn up now. He told VBH Councilperson Fenn, attending tonight's meeting, that an adjustment will need to be made to make sure the first quarter of 2023 is included in the addendum.

**Executive Session.** MOTION by Anderson, seconded by Slocum, to enter executive session to discuss personnel issues with the chief remaining available if requested. Anson called roll.

Anderson. Yes                      Slocum. Yes                      Schneider. Yes

Motion passed. The trustees entered executive session at 6:44 PM. **[20230116-09]**

MOTION by Anderson, seconded by Slocum, to enter regular session. Anson called roll.

Anderson. Yes                      Slocum. Yes                      Schneider. Yes

Motion passed. The trustees reconvened at 7:08 PM with no action taken during the session. **[20230116-10]**

There being no further business, the meeting adjourned at 7:08 PM.

Respectfully submitted,

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Catherine Anson, Clerk

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Amy Anderson, Chair