

**VALLEY FIRE DISTRICT BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING**

MARCH 20, 2023

The regular meeting of the Valley Fire District Board was held on **Monday, March 20, 2023** at the Valley Fire District, 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were present.

BOARD MEMBERS	OFFICERS	OFFICERS	FIRE CLERK
Amy Anderson	Chief Riedel	Lt. Moledor	Catherine Anson
Richard Slocum		Lt. Sebastian	LEGAL COUNSEL
Dan Schneider, Sr			Al Schrader

The regular board meeting of the Valley Fire District was called to order by Anderson at 5:30 PM.

Announcements. Anderson announced the following:

- Long-time resident Joel Getz passed away.
- Condolences to John Gordon on the death of his brother Bruce.

Approval of Minutes.

MOTION by Slocum, seconded by Schneider to approve minutes of the **February 20,2023** regular meeting. Voting: All Yes. **[20230320-01]**

Approval of Purchase Orders. (Items at \$2,500 or more are signed by the board.) MOTION by Slocum, seconded by Schneider to approve the purchase order. Voting: All Yes. **[20230320-02]**

PO	#	ACCOUNT	ACCOUNT NAME	\$AMOUNT
27	-2023	1000-110-313-0000	UAN FEES	2,000.00
28	-2023	1000-110-323-0000	COPIER REPAIRS & MAINTENANCE	2,000.00
29	-2023	1000-110-351-0000	ELECTRICITY	2,000.00
30	-2023	1000-110-353-0000	NATURAL GAS	5,000.00
31	-2023	1000-110-360-0000	CONTRACTED SERVICES	5,000.00
32	-2023	1000-110-500-0000	ADMIN-OTHER	5,000.00
33	-2023	1000-220-311-0000	LEGAL FEES	10,000.00
34	-2023	1000-220-318-0000	TRAINING	1,000.00
35	-2023	1000-220-323-0000	REPAIRS & MAINTENANCE	20,000.00
36	-2023	1000-220-341-0000	TELEPHONE	5,000.00
37	-2023	1000-220-420-0000	FUEL	40,000.00
38	-2023	1000-290-490-0000	SUPPLIES & MATERIALS	5,000.00
39	-2023	1000-290-500-0000	OTHER	10,000.00
40	-2023	4901-760-323-0000	CAPITAL REPAIRS & MAINTENANCE	5,000.00
41	-2023	4901-760-740-0000	CAPITAL EQUIPMENT	40,000.00
42	-2023	4901-820-820-0000	CAPITAL PRINCIPAL PAYMENTS	60,000.00
43	-2023	4901-830-830-0000	CAPITAL INTEREST PAYMENTS	20,000.00

Financials and Approval of Bank Reconciliation. MOTION by Slocum, seconded by Schneider to approve the bank reconciliation for January and February 2023. Voting: All Yes. **[20230320-03]**

Approval of Payroll. MOTION by Slocum, seconded by Schneider to approve **Payroll #3 of March 2, 2023**. Voting: All Yes. **[20230320-04]**

Approval for Payment of Bills. MOTION by Slocum, seconded by Schneider to approve the payment of bills. Voting: All Yes. **[20230320-05]**

Reports.

Riedel.

- The Ohio EMS grant application has been filed.
- The SAFER grant application has been filed by Scott.
- All iPad mounts are installed.
- The officers and clerk have been continuing to update the Lexipol policy and procedures manuals.
- He has no report from Duber.

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MARCH 20, 2023

Riedel for Packard.

- The March and April schedules are doing well with some holes that needed to be filled for call-offs.
- Many members of the department showed up in support of John Gordon at his brother's funeral.

Moledor.

- There were 9 inspections since the last report including some plan reviews.
- He ordered and paid for new stickers for panels with the correct phone number so that they could quickly be implemented.
- The masks are still pending. The storage bags are in and they are color-coded for size.
- The Keurig coffee machine at Station 1 no longer functions for pots of coffee. He would like to purchase another similar machine. MOTION by Slocum, seconded by Schneider to approve the purchase of a coffee machine not to exceed \$200. Voting: All Yes. **[20230320-06]**
- Howe Rescue has completed testing of masks, SCBAs and battery levels.
- Regarding the purchase of replacement gear sets, his other department recently ordered sets at \$3500 each, with a discount of 10 or more sets. Notable was the quick delivery time of less than 90 days. Anderson stated that detailed information on the sets to be replaced is still pending and asked Moledor for a quote from the company. Anderson asked Duber for the number of sets of gear needed this year, dates they were expected to expire, who the gear belonged to and quotes for replacement. She also asked for expiration dates for the next two years. Duber responded with one quote that was given to the chief and no expiration dates. Eleven sets would be needed. This report was not part of the officers reports.
- Complaints have been received regarding the mattresses at Station 2. The Association bought them last time. He will get quotes for new mattresses and covers by the next meeting.

Sebastian.

- His report was covered by the Chief.

Riedel for Levitt.

- He has 16 participants signed up for training under the PUCO grant which will be held at the station. Lunch will be donated by the Western Reserve Hospital.
- The new GPS systems have been installed.
- He has received complaints of frustration with the department's chaplain over lack of time and effort given to the position.

Schrader. He was asked by Anderson to look into a situation where a fire school candidate not affiliated with our department was given a mask, SCBA, and gear to use during training. No one under the Assistant Chief knew of the situation, nor did the board. Schrader's concern was in possible liability, a lack of formal agreement and board permission, and poor communication among the officers.

Anderson stated that the equipment needs to be returned to the department. MOTION by Anderson, seconded by Slocum that no equipment is to be given to a non-departmental member without approval by the board. Voting: Anderson, Slocum: Yes; Schneider: No.
Motion passed. **[20230320-07]**

Addressing the lack of communication:

MOTION by Anderson, seconded by Slocum that the board should be notified when any officer plans to be out for vacation. Voting: Anderson, Slocum: Yes; Schneider: No.
Motion passed. **[20230320-08]**

MOTION by Anderson, seconded by Slocum that officer meetings are to be held at a minimum of every two months starting in May 2023. Voting: Anderson, Slocum: Yes; Schneider: No.
Motion passed. **[20230320-09]**

Sternad, for the Association.

- April 22 is Clean Up Day with the Pancake Breakfast set for May 7.
- He is working on a joint fund-raising event possibly in September with the Peninsula Police Association.

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Fenn. The Boston Heights Easter Egg Hunt will be held on April 1 rain or shine.

There being no further business, the meeting Slocum moved to adjourn at 6:23 PM.

Respectfully submitted,

Catherine Anson, Clerk

Amy Anderson, Chair