

VALLEY FIRE DISTRICT BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING

December 18, 2023

The regular meeting of the Valley Fire District Board was held on **Monday, December 18, 2023** at the Valley Fire District, 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were present.

<b>BOARD MEMBERS</b>	<b>OFFICERS</b>	<b>OFFICERS</b>	<b>FIRE CLERK</b>
Amy Anderson	Chief Riedel	Lt. Sebastian	Catherine Anson
Dan Schneider, Sr	Capt. Packard		<b>LEGAL COUNSEL</b>
Richard Slocum			Al Schrader

The regular board meeting of the Valley Fire District was called to order by Anderson at 5:34 PM.

**Announcements.**

Anderson thanked Village of Boston Heights (VBH) Mayor Goncy, in attendance at the meeting, for his work on making the fire/EMS service contract with the village happen. VBH council person Fenn stated that the mayor was the driving force in the collaboration. Anderson thanked the members of the district who helped out with distributing the gifts from Share-A-Christmas. MOTION by Anderson, seconded by Schneider to approve a \$100 bonus for all of the people who helped out with the delivery. Voting: All Yes. [20231218-01]

**Approval of Minutes.**

MOTION by Slocum, seconded by Schneider to approve minutes of the **November 20, 2023** regular meeting. Voting: All Yes. [20231218-02]

**Financials and Approval of Bank Reconciliation.** MOTION by Slocum, seconded by Schneider to approve the bank reconciliation. Voting: All Yes. [20231218-03]

**Approval of Payroll.** MOTION by Slocum, seconded by Schneider to approve **Pay #13 of December 18, 2023**. Voting: All Yes. [20231218-04]

**Approval for Payment of Bills.** MOTION by Slocum, seconded by Schneider to approve the payment of bills. Voting: All Yes. [20231218-05]

**Other Business.**

- **Draft 2024 Organization Agenda.** The agenda was circulated prior to the meeting for review. MOTION by Anderson, seconded by Slocum to increase the 2024 salary for the clerk to \$900/month. Voting: All Yes. [20231218-06]
- **McNeil Cyber Security.** Anson stated the cyber security extension approved in October was held up pending clarification from Pillar Insurance. The check for the insurance was re-issued at today’s meeting and a required cover letter was signed by Anderson.
- **Matt Padruitt.** Anderson will be sending him a thank you letter for all of the work he provided at no cost for the WIFI upgrades at both stations.
- **Re-Hire Clerk.** MOTION by Anderson, seconded by Slocum to rehire Catherine Anson as Fiscal Officer. Voting: All Yes. [20231218-07]
- **Stryker Maintenance Contract & PO.** Lt. Sebastian stated that this is the last year that Stryker will offer a maintenance contract as the monitors are approaching end of life. Anderson asked for an estimate on replacing the monitors. Sebastian stated that two fully-equipped monitors could cost \$97k. MOTION by Schneider, seconded by Slocum to approve the contract for 2024 and the purchase order listed below. Voting: All Yes. [20231218-08]

**Purchase Orders: (Items at \$2,500 or more must be signed by the board)**

PO	#	ACCOUNT	ACCOUNT NAME	\$AMOUNT
01	2023	4901-760-323-0000	CAPITAL MAINTENANCE: STRYKER	\$7,453.70

**Reports.**

**Riedel.**

- Newly hired Danny McCalister has pulled his application since he accepted full time work elsewhere.
- Reimbursement paperwork for the EMS grant has started.
- The AFG grants for heart monitors and for hiring full-time firefighters have been denied.
- The new copier has been installed and set up.
- The fire at Kamper City on Sunday has been investigated by our personnel and the fire marshal. No cause was determined.

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**Riedel for Duber.**

- There was a cot mix-up at one of the hospitals; the cots have been returned to the correct organization.
- He is continuing in-service training on the new air fill station.
- The schedule for water rescue training has been completed.
- He is working on annual training packets for divers.

**Riedel for Moledor.**

- Gordon and Groves have completed inspections at 12 locations since the last report.
- Moledor has resigned from Valley Fire effective January 1, 2024.

**Packard.**

- We have 6 shifts scheduled with only one person and no shifts with no one scheduled.
- Brandon Ciresi is now a paramedic.
- New hire Alex Zajac has completed his training.

**Sebastian.**

- All of the \$3,000 EMS grant funds have been spent and sent in for reimbursement.

**Comments.**

- **Boston Heights Council Fenn** stated that he will miss Slocum on the board.
- **Boston Heights Mayor Gency** stated that he hopes the good relationship between Boston Heights and Valley Fire will continue.
- **Schrader** stated that he has enjoyed working with the board and offered congratulations to Slocum on his election to the Peninsula Village council.
- **Anderson** thanked Slocum for everything he’s done for the board, especially the financial planning.
- **Slocum** stated that he had a great time on the board and was happy to be part of the Boston Heights collaboration.
- **Fenn** stated that the new fire levy in Boston Heights passed by a 70% margin. They may consider building a new combined building for fire and police use.

**Executive Session.** MOTION by Slocum, seconded by Schneider, to enter executive session to discuss personnel issues. Anson called roll.

Anderson. Yes                      Slocum. Yes                      Schneider. Yes  
Motion passed. The trustees entered executive session at 6:15 PM.                      **[20231218-09]**

MOTION by Anderson, seconded by Slocum, to enter regular session. Anson called roll.  
Anderson. Yes                      Slocum. Yes                      Schneider. Yes  
Motion passed. The trustees reconvened at 7:02 PM with no action taken during the session.                      **[20231218-10]**

There being no further business, Slocum moved to adjourn at 7:02 PM.

Respectfully submitted,

_____	_____
Catherine Anson, Clerk	Amy Anderson, Chair