

**Valley Fire District Board of Trustees Regular Meeting**

**August 11, 2016**

The regular meeting of the Valley Fire District Board was held on Thursday, August 11, 2016 at the Valley Fire District, located at 5287 Dogwood Drive, Peninsula, Ohio 44264. The following were in attendance.

<b>Board Members</b>	<b>Fire Department</b>	<b>Fire Clerk</b>	<b>Legal Counsel</b>
Amy Anderson, Chair	Chief Charlie Riedel	Catherine Anson	Ed Pullekings
Richard Slocum	Assistant Chief Dave Morehouse		
	Captain Ed Yost		
	Lieutenant Scott Duber		

**Guests:** Trustees Ron Antal and Heather Davis, Village of Boston Heights.

The regular board meeting of the Valley Fire District was called to order by Chair Amy Anderson at 5:38 PM.

**Approval of Minutes:** Motion by Richard Slocum, seconded by Amy Anderson to approve minutes of the August 1, 2016 special meeting. Voting: All Yes [20160811-01]

**Appropriations:** New Allocations

<b>FUND</b>	<b>NAME</b>	<b>PURPOSE</b>	<b>AMOUNT</b>
1000-599-0000	Other Intergovernmental	Ohio EMS Grant	\$2500.00
1000-220-400-0000	Supplies/Materials		\$2500.00

Motion by Slocum, seconded by Schneider to approve appropriations. Voting: All Yes [20160811-02]

**Transfers:** None

**Purchase Orders:**

**Super Blanket:**

46-2016	1000-220-400-0000	Supplies/Materials	\$800.00
47-2016	1000-220-230-0000	Workers' Comp	\$793.04
48-2016	1000-110-312-0000	Auditing Services	\$102.50
49-2016	1000-110-351-0000	Electricity	\$500.00
50-2016	1000-290-490-0000	Other-Supplies & Materials	\$250.00

Motion by Slocum, seconded by Schneider to approve purchase orders. Voting: All Yes [20160811-03]

**Bank Reconciliation:** Motion by Slocum, seconded by Schneider to approve the bank reconciliation. Voting: All Yes [20160811-04]

**Approval of Payroll:** Motion by Slocum, seconded by Schneider to approve the payroll. Voting: All Yes [20160811-05]

**Approval for Payment of Bills:** Motion by Slocum, seconded by Schneider to approve to approve the payment of bills. Voting: All Yes [20160811-06]

**Business:**

- **Financials**
- **Life Force Closures** Motion by Slocum, seconded by Schneider to approve the acceptance of \$500 for a call, reduced from \$717. [20160811-07]
- **Automatic signature for clerk on UAN printouts:** Motion by Slocum, seconded by Schneider to approve the use of an electronic signature by the clerk on UAN printed material. Voting: All Yes [20160811-08]
- **Policy Update:** Riedel reported that the officers have met to review and update policies pertaining to the operations of the District. He will resend the latest version to all board

members. The officers will continue to meet and will keep the board updated on progress. One of the first areas to be addressed will be the roles and responsibilities of officers.

**Reports:**

**Chief Riedel:**

- The District has been invited to "Safety Forces Appreciation Day" hosted by the Village of Boston Heights at their station on September 17, 2016 from 11:00 AM to 2:00 PM.
- Radio Update: Summit plans to convert radios starting in November and ending in June 2017 and we'll need to upgrade and replace our radios. We hope to receive some radios from Richfield, Copley, and the RNC. The current plan is to reduce the number of radios in use from 51 to 42. The total cost of the project is estimated at \$40,000. Permission is requested from the board to begin purchasing/upgrading radios.

Motion by Slocum, seconded by Schneider to authorize \$20,000 from capital funds for purchase/upgrade of radios. Voting: All Yes **[20160811-09]**

**Assistant Chief Morehouse:** The District experienced two significant calls this month.

- A bicyclist with heart problems
- A motorcycle accident involving an adult male who experienced trauma and his 7 year old passenger who was fine.

**Captain Yost:** As requested, he presented a list of repairs and costs for equipment belonging to VBH over the past three years. Future costs to the equipment were discussed in addition to funds to replace EMS supplies.

**Lieutenant Duber:**

- The county trailer is stocked and ready to be in service. We're awaiting deployment procedures.
- Duber has received swift water rescue certification from Ohio.

The guests left the meeting at 6:15 PM.

**Executive Session:**

Motion by Anderson, seconded by Slocum to enter into an Executive Session at 6:15 PM.

Voting: Schneider: Yes  
Slocum: Yes  
Anderson: Yes **[20160811-10]**

Motion by Slocum, seconded Schneider to end the session at 7:15 PM.

Voting: Schneider: Yes  
Slocum: Yes  
Anderson: Yes **[20160811-11]**

**Adjournment**

There being no further business, Amy Anderson motioned to adjourn the meeting at 7:15 PM.

Respectfully submitted,

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Catherine Anson, Clerk

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Amy Anderson, Chair